

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>		1. CONTRACT ID CODE U	PAGE OF PAGES 1 5	
2. AMENDMENT/MODIFICATION NO. 18	3. EFFECTIVE DATE 12-Jan-2012	4. REQUISITION/PURCHASE REQ. NO. 1300193714-0006	5. PROJECT NO. (If applicable) N/A	
6. ISSUED BY NAVAIR Aircraft Division Pax River 21983 BUNDY ROAD, Bldg 441 Patuxent River MD 20670 helen.choo@navy.mil 301-757-9056	CODE N00421	7. ADMINISTERED BY (If other than Item 6) DCMA Manassas 10500 BATTLEVIEW PARKWAY, SUITE 200 MANASSAS VA 20109-2342		CODE S2404A

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and Zip Code) Technical Systems Integration 816 Greenbrier Circle, Suite 208 Chesapeake VA 23320		9A. AMENDMENT OF SOLICITATION NO.
CAGE CODE 0WWWV3 FACILITY CODE		9B. DATED (SEE ITEM 11)
[X]		10A. MODIFICATION OF CONTRACT/ORDER NO. N00178-04-D-4147-M802
		10B. DATED (SEE ITEM 13) 14-Sep-2006

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or  
(c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(*)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
<input type="checkbox"/>	
<input type="checkbox"/>	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
<input type="checkbox"/>	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
[X]	D. OTHER (Specify type of modification and authority) FAR 43.103 (a) Bilateral Modification, Limit'n on Funds FAR 52.217-9

E. IMPORTANT: Contractor  is not,  is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SEE PAGE 2

15A. NAME AND TITLE OF SIGNER (Type or print) Deborah L. Bosley		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Rita A Pegg, Contracting Officer	
15B. CONTRACTOR/OFFEROR /s/Deborah L. Bosley (Signature of person authorized to sign)	15C. DATE SIGNED 12-Jan-2012	16B. UNITED STATES OF AMERICA BY /s/Rita A Pegg (Signature of Contracting Officer)	16C. DATE SIGNED 12-Jan-2012

NSN 7540-01-152-8070  
PREVIOUS EDITION UNUSABLE

30-105

**STANDARD FORM 30** (Rev. 10-83)  
Prescribed by GSA  
FAR (48 CFR) 53.243

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## GENERAL INFORMATION

The purpose of this Bilateral Modification is to:

(1) Under Section F - Deliveries or Performance, establish a new CLIN as follows:

MH-60S: (ODCs)

CLIN 6002 12 January 2012 - 13 March 2012

(2) Realign Ceilings and Funds as follow:

CLIN	FROM	BY	TO
6001	\$ 18,500.00	(\$5,050)	\$ 13,450.00
6101	\$ 23,200.00	(\$12,300.00)	\$ 10,900.00

CLIN	FROM	BY	TO
6002	\$	\$ 5,050.00	\$ 5,050.00
6102	\$ 1,300.00	\$ 12,300.00	\$ 13,600.00

(3) Under Section G - Contract Administration Data, Clause SEA 5252.232-9104 "Allotment of Funds" (May 1993) is hereby deleted its entirety and replaced with the following:

### SEA 5252.232-9104 ALLOTMENT OF FUNDS (MAY 1993)

a) This contract is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for **MH-60S** \$0.00 and **MH-60R** \$0.00 incrementally funded **ODCs Cost** contract line item number/contract subline item number (**6002 and 6102**), subject to the clause entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE" (FAR 52.216-10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

ESTIMATED:

ITEM(S)	ALLOTED TO COST	ALLOTED TO FEE	ESTIMATED POP
CLIN 6002	\$5,050.00	\$0.00	1/12/12 - 3/13/12
CLIN 6102	\$12,300.00	\$0.00	12/14/11 - 3/13/12

(b) The parties contemplate that the Government will allot additional amounts to this contract from time to time for the incrementally funded CLINs/SLINs by unilateral contract modification, and any such modification shall state separately the amount(s) allotted for cost, the amount(s) allotted for fee, the CLINs/SLINs covered thereby, and the period of performance which the amount(s) are expected to cover.

(c) CLINs/SLINs 1000, 1100, 3000, 3001, 3100, 3101, 3102, 4000, 4100, 4001, 4101, 4002, 4201, 6000, 6100, 6001, 6101, 6002, and 6102 are fully funded and performance under these CLINs/SLINs is subject to the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF COST (FACILITIES)" (FAR 52.232-21), as applicable.

(d) The Contractor shall segregate costs for the performance of incrementally funded CLINs/SLINs from the costs of performance of fully funded CLINs/SLINs.

## FUNDING PROFILE

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It is estimated that these incremental funds will provide for 65,694 hours.

Base Year:

TOTAL COST BASE YEAR: \$841,034.00  
PREVIOUS FUNDING: \$841,034.00  
FUNDS FOR THIS ACTION: \$0.00  
FUNDS AVAILABLE: \$841,034.00  
BALANCE UNFUNDED: \$0.00

Option Year 1

TOTAL COST OPTION YEAR 1: \$864,534.00  
PREVIOUS FUNDING: \$816,860.00  
FUNDS FOR THIS ACTION: (\$27,337.00)  
FUNDS AVAILABLE: \$789,523.00  
BALANCE UNFUNDED: \$0.00

Option Year 2

TOTAL COST OPTION YEAR 2: \$888,885.00  
PREVIOUS FUNDING: \$(3,200.00)  
FUNDS FOR THIS ACTION: (\$131,726.25)  
FUNDS AVAILABLE: \$759,958.75  
BALANCE UNFUNDED: \$0.00

Option Year 3

TOTAL COST OPTION YEAR 3: \$914,022.00  
PREVIOUS FUNDING: \$465,391.00  
FUNDS FOR THIS ACTION: \$337,152.00  
FUNDS AVAILABLE: \$914,022.00  
BALANCE UNFUNDED: \$0.00

Option Year 4

**TOTAL COST OPTION YEAR 4: \$1,054,546.56**  
**PREVIOUS FUNDING: \$138,219.00**  
**FUNDS AVAILABLE: \$ 889,782.00**  
**BALANCE UNFUNDED: \$164,764.56**

**FUNDS FOR THIS ACTION:**

**CLIN 6002: \$5,050.00**

**CLIN 6102: \$12,300.00**

**Period of Performance: 14 December 2011 to 13 March 2012**

**Total Funds available on Contract (Base Year, Option Year 1, Option Year 2, Option Year 3 & Option Year 4)-  
\$4,190,156.83**

(4) Under Section G - Contract Administration Data, the line of accounting, SLINs 600201 and 610201 are hereby added as follow:

MOD 18

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600102 1300193714 (3050.00)  
 LLA :  
 AW 1711506 U1VR 252 00019 0 050120 2D 000000 A00000673135  
 COST CODE: A00000673135  
 CIN: 130019371400002

600103 1300193714-0003 (2000.00)  
 LLA :  
 AW 1711506 U1VR 252 00019 0 050120 2D 000000 A00000673135  
 COST CODE: A00000673135  
 CIN: 130019371400009

600201 1300193714-0006 5050.00  
 LLA :  
 AY 1711506 U1VR 252 00019 0 050120 2D 000000 A00000673135  
 COST CODE: A00000673135  
 CIN: 130019371400023

610101 1300175502 (1300.00)  
 LLA :  
 AU 1701506 U1SH 252 00019 0 050120 2D 000000 A00000546296  
 CIN: 130017550200200

610102 1300193714 (8000.00)  
 LLA :  
 AX 1711506 U1SH 252 00019 0 050120 2D 000000 A10000673135  
 COST CODE: A10000673135  
 CIN: 130019371400004

610103 1300193714-0003 (3000.00)  
 LLA :  
 AX 1711506 U1SH 252 00019 0 050120 2D 000000 A10000673135  
 COST CODE: A10000673135  
 CIN: 130019371400010

610201 1300193714-0006 12300.00  
 LLA :  
 AX 1711506 U1SH 252 00019 0 050120 2D 000000 A10000673135  
 COST CODE: A10000673135  
 CIN: 130019371400027

MOD 18 Funding 0.00  
 Cumulative Funding 4190156.83

The Line of Accounting information is hereby changed as follows:

The total amount of funds obligated to the task is hereby increased from \$4,190,156.83 by \$0.00 to \$4,190,156.83.

CLIN/SLIN	Type Of Fund	From (\$)	By (\$)	To (\$)
600102	OTHER	16,500.00	(3,050.00)	13,450.00
600103	OTHER	2,000.00	(2,000.00)	0.00
600201	APN	0.00	5,050.00	5,050.00

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610101	OTHER	12,200.00	(1,300.00)	10,900.00
610102	OTHER	8,000.00	(8,000.00)	0.00
610103	OTHER	3,000.00	(3,000.00)	0.00
610201	APN	0.00	12,300.00	12,300.00

The total value of the order is hereby increased from \$4,448,386.00 by \$0.00 to \$4,448,386.00.

CLIN/SLIN	From (\$)	By (\$)	To (\$)
6001	30,700.00	(5,050.00)	25,650.00
6002	0.00	5,050.00	5,050.00
6101	23,200.00	(12,300.00)	10,900.00
6102	1,300.00	12,300.00	13,600.00

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## SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
1000	MH-60S Integration Support Base Period (OTHER)	1.0	LO	\$437,603.00	\$27,216.00	\$464,819.00
100001	INCREMENTAL FUNDING in support of CLIN 1000 (OTHER)					
100002	INCREMENTAL FUNDING in support of CLIN 1000 (OTHER)					
1001	MH-60S Integration Support Option Year 1 (OTHER)	1.0	LO	\$344,333.81	\$20,979.37	\$365,313.18
100101	Funding in support of CLIN 1001 (OTHER)					
100102	Funding in support of CLIN 1001 (OTHER)					
1002	MH-60S Integration Support Option Year 2 (OTHER)	1.0	LO	\$270,987.42	\$16,288.84	\$287,276.26
100201	Funding in support of CLIN 1002 for MH-60S (OTHER)					
100202	Funding in support of CLIN 1002 for MH-60S (OTHER)					
1100	MH-60R Integration Support Base Period (OTHER)	1.0	LO	\$307,071.00	\$18,144.00	\$325,215.00
110001	INCREMENTAL FUNDING in					

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support of CLIN  
1100 (OTHER)

110002 INCREMENTAL  
FUNDING in  
support of CLIN  
1100 (OTHER)

1101	MH-60R Integration Support Option Year 1 (OTHER)	1.0 LO	\$358,683.19	\$21,843.81	\$380,527.00
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110101 Funding in  
support of CLIN  
1101 (OTHER)

110102 Funding in  
support of CLIN  
1101 (OTHER)

1102	MH-60R Integration Support Option Year 2 (OTHER)	1.0 LO	\$429,511.12	\$26,457.88	\$455,969.00
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110201 Funding in  
support of CLIN  
1102 for MH-60R  
(OTHER)

110202 Funding in  
support of CLIN  
1102 for MH-60R  
(OTHER)

For ODC Items:

Item	Supplies/Services	Qty Unit	Est. Cost
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3000	MH-60S Integration Support ODC in support of CLIN 1000 Base Year (OTHER)	1.0 LO	\$30,600.00
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300001 INCREMENTAL  
FUNDING in  
support of CLIN  
3000 (OTHER)

300002 INCREMENTAL  
FUNDING in  
support of CLIN  
3000 (OTHER)

3001	MH-60S Integration Support	1.0 LO	\$51,258.00
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ODC in support of  
 CLIN 1001  
 Option Year 1  
 (OTHER)

300101 ODC Funding in  
 support of CLIN  
 1001 (OTHER)

3002 MH-60S 1.0 LO \$26,400.00  
 Integration  
 Support  
 ODC in support of  
 CLIN 1002  
 Option Year 2  
 (OTHER)

300201 Funding in  
 support of CLIN  
 3002 for MH-60S  
 (OTHER)

300202 Funding in  
 support of CLIN  
 3002 for MH-60S  
 (OTHER)

3100 MH-60R 1.0 LO \$20,400.00  
 Integration  
 Support  
 ODC in support of  
 CLIN 1100  
 Base Period  
 (OTHER)

310001 INCREMENTAL  
 FUNDING in  
 support of CLIN  
 3100 (OTHER)

310002 INCREMENTAL  
 FUNDING in  
 support of CLIN  
 3100 (OTHER)

3101 MH-60R 1.0 LO \$46,640.00  
 Integration  
 Support  
 ODC in support of  
 CLIN 1101  
 Option Year 1  
 (OTHER)

310101 ODC Funding in  
 support of CLIN  
 1101. (OTHER)

3102 MH-60R 1.0 LO \$26,400.00  
 Integration  
 Support  
 ODC in support of  
 CLIN 1102  
 Option Year 2  
 (OTHER)

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310201 Funding in  
support of CLIN  
3102 for MH-60R  
(OTHER)

310202 Funding in  
support of CLIN  
3102 for MH-60R  
(OTHER)

For Cost Type Items:

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4000	MH-60S Integration Support  Option Year 3 (OTHER)	1.0	LO	\$335,410.00	\$19,826.00	\$355,236.00
400001	Funding in support of CLIN 4000 (OTHER)					
400002	Funding in support of CLIN 4000 (OTHER)					
4001	MH-60S Integration Support  Option Year 4 (OTHER)	1.0	LO	\$377,270.85	\$22,296.71	\$399,567.56
400101	Funding in support of CLIN 4001 (OTHER)					
400102	Funding in support of CLIN 4001 (OTHER)					
400103	Funding in support of CLIN 4001 (OTHER)					
4002	MH-60S Integration Support Option Year 4 CLIN 4002 is in accordance to SEA Clause 5252.216-9122'LEV EL OF EFFORT'to extend the period of performance to 13 March 2012. (APN)	1.0	LO	\$87,626.29	\$5,178.71	\$92,805.00

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400201 Funding in  
support of CLIN  
4002 (APN)

400202 Funding in  
support of CLIN  
4002 (APN)

4100	MH-60R Integration Support	1.0	LO	\$478,046.00	\$29,740.00	\$507,786.00
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Option Year 3  
(OTHER)

410001 Funding in  
support of CLIN  
4100 (OTHER)

410002 Funding in  
support of CLIN  
4100 (OTHER)

4101	MH-60R Integration Support	1.0	LO	\$433,311.05	\$26,951.95	\$460,263.00
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Option Year 4  
(OTHER)

410101 Funding in  
support of CLIN  
4101 (OTHER)

410102 Funding in  
support of CLIN  
4101 (OTHER)

410103 Funding in  
support of CLIN  
4101 (OTHER)

4201	MH-60R Integration Support Option Year 4	1.0	LO	\$43,034.27	\$2,676.73	\$45,711.00
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CLIN 4201 is in  
accordance to SEA  
Clause  
5252.216-9122'LEV  
EL OF EFFORT'to  
extend the period  
of performance to  
13 March 2012.  
(OTHER)

420101 Funding in  
support of CLIN  
4201 (APN)

420102 Funding in  
support of CLIN  
4201 (APN)

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For ODC Items:

Item	Supplies/Services	Qty	Unit	Est. Cost
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6000	MH-60S Integration Support ODC in support of CLIN 4000 Option Year 3 (OTHER)	1.0	LO	\$28,050.00
600001	ODC Funding in support CLIN 6000 (OTHER)			
600002	ODC Funding in support CLIN 6000 (OTHER)			
6001	MH-60S Integration Support ODC in support of CLIN 4001 Option Year 4 (OTHER)	1.0	LO	\$25,650.00
600101	Funding in support of CLIN 6001 (OTHER)			
600102	Funding in support of CLIN 6001 (OTHER)			
600103	Funding in support of CLIN 6001 (OTHER)			
6002	MH-60S Intergration Support ODC in support of CLIN 4002 (APN)	1.0	LO	\$5,050.00
600201	Funding in support of CLIN 6002 (APN)			
6100	MH-60R Integration Support ODC in support of CLIN 4100 Option Year 3 (OTHER)	1.0	LO	\$22,950.00
610001	ODC Funding in support of CLIN 6100 (OTHER)			

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610002 ODC Funding in  
support of CLIN  
6100 (OTHER)

6101 MH-60R 1.0 LO \$10,900.00  
Integration  
Support  
ODC in support of  
CLIN 4101  
Option Year 4  
(OTHER)

610101 Funding in  
support of CLIN  
6101 (OTHER)

610102 Funding in  
support of CLIN  
6101 (OTHER)

610103 Funding in  
support of CLIN  
6101 (OTHER)

6102 MH-60R 1.0 LO \$13,600.00  
Integration  
Support  
ODC in support of  
CLIN 4201 (APN)

610201 Funding in  
support of CLIN  
6102 (APN)

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## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### MH-60R/S Ship and Shore Facilities Requirements

#### Statement of Work

#### 1.0 INTRODUCTION

This requirement is for the procurement of support to (1) update Site Activation Support Plans (SASP), (2) update the Facilities Requirements Document (FRD), and (3) for Logistic Element Management (LEM) to implement the U.S. Navy Helicopter Concept of Operations (CONOPS).

#### 2.0 BACKGROUND

The U.S. Navy Helicopter Concept of Operations (CONOPS) defines the transition plan to reduce the number of type/model/series helicopters and establishes the organization structure for MH-60R and MH-60S helicopter squadrons. Specifically, the MH-60R and MH-60S will operate from Aircraft Carriers (CVN), Small Surface Combatants (SSCs), Littoral Combat Ships (LCS) and various shore stations around the world. Shore Site Assessment Surveys, Site Activation Support Plan (SASP) and the Facilities Requirement Document (FRD) are used to evaluate, plan and design facilities and acquire resources to field these aircraft during the transition.

#### 3.0 SCOPE

This is a Performance-Based, Service Disabled Veteran Owned Small Business set-aside Cost-Plus-Fixed-Fee (CPFF) task order consisting of a base year plus four (4) option years.

The objective of this effort is to (1) update Site Activation Support Plans (SASP), (2) update the Facilities Requirement Document (FRD), and (3) provide Logistic Element Management (LEM) support to implement the CONOPS.

#### 4.0 GOVERNMENT FURNISHED INFORMATION (GFI)

The contractor shall use the latest revisions of the following GFI in order to complete the scope of this SOW:

- U.S. Navy Helicopter Concept of Operations (CONOPS)
- MH-60S Site Activation Support Plans (SASP)
- MH-60S SASP, Rev. 1, Naval Station Norfolk, 26 August 2004
- MH-60S SASP, Naval Air Station North Island, 3 December 2004
- MH-60S SASP, Naval Air Station Sigonella/Naval Support Activity Naples, Italy and naval Support Activity Bahrain, 8 Feb 2005
- MH-60S SASP Rev. 1, Naval Air Facility Atsugi, Japan, 25 March 2005
- MH-60S SASP Rev. 1, Andersen Air Force Base, Guam, 25 March 2005
- MH-60R Site Activation Support Plans (SASP)
- MH-60R SASP, Naval Station Mayport/Naval Air Station Jacksonville, 15 October 2004

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- MH-60R SASP, Naval Air Station North Island, 3 December 2004
- MH-60R SASP, Naval Air Station Sigonella/Naval Support Activity Naples, Italy, 7 Feb 2005
- MH-60R SASP Rev. 1, Naval Air Facility Atsugi, Japan, 25 March 2005
- MH-60R SASP, Marine Corps Base, Kaneohe Bay, Hawaii, 26 April 2005
- MH-60R/S Multi-Mission Helicopter Facilities Requirements Document (FRD) for Typical Shore-based and Shipboard Sites, Rev G, 31 July 2005
- MH-60R and MH-60S Standard Operating Procedures
- MH-60R and MH-60S Operational Requirements Documents (ORD)
- MH-60R and MH-60S Weapons System Planning Document (WSPD)
- MH-60R and MH-60S Maintenance Plans
- MH-60R and MH-60S Logistics Information: ALSP, ISSP, ISP, ILA guidelines, Site Evaluation Reports, known/projected support requirements

## 5.0 REQUIREMENTS

The objectives for this Task Order are defined as follows:

### 5.1 Program Management

The Contractor shall deliver monthly status reports in accordance with CDRL A001.

### 5.2 MH-60R/S Site Activation Support Plans (SASPs)

#### 5.2.1 MH-60R

The contractor shall update the Shore Site Assessment Survey Checklist and perform shore site assessment surveys, when necessary, (to include reporting any environmental issues) for the following locations:

Jacksonville/Mayport, FL

North Island, CA

Atsugi, Japan

Kaneohe Bay, Hawaii

The site surveys shall address the following logistics elements:

- Weapons System Mission Description
- Organization and Responsibilities
- Facilities

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- Training (liaison with PMA-205)
- Support and Test Equipment
- Supply Support
- Manpower and Personnel
- Package, Handling, Storage & Transportation (PHS&T)

These updated surveys shall be used to update the existing Site Activation Support Plans (SASP), which shall be delivered IAW CDRL A002.

#### 5.2.2 MH-60S

The contractor shall update the Shore Site Assessment Survey Checklist and perform shore site assessment surveys, (to include reporting any environmental issues) for the following locations:

Sigonella/Naples, IT/Bahrain

Anderson Air Force Base, Guam

The site surveys shall address the following logistics elements:

- Weapons System Mission Description
- Organization and Responsibilities
- Facilities
- Training (liaison with PMA-205)
- Support and Test Equipment
- Supply Support
- Manpower and Personnel
- PHS&T

These updated surveys shall be used to update the existing Site Activation Support Plans (SASP), which shall be delivered IAW CDRL A002.

### 5.3 Facilities Requirements Document (FRD) Updates

#### 5.3.1 MH-60R

The contractor shall update the existing MH-60R/S Multi-Mission Helicopter FRD for typical shore based and shipboard sites to incorporate the latest version of the Applicable Documentation in paragraph 2.0 above. In order to accomplish this, the contractor shall identify, record, and track MH-60 ship and shore facility requirements in accordance with the Weapon System Planning Documents (WSPDs), which was previously provided by the government upon receipt of contract proposal. The revised FRD shall be delivered IAW CDRL A003.

#### 5.3.2 MH-60S

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The contractor shall update the existing MH-60R/S Multi-Mission Helicopter FRD for typical shore based and shipboard sites to incorporate the latest version of the Applicable Documentation in paragraph 2.0 above. In order to accomplish this, the contractor shall identify, record, and track MH-60 ship and shore facility requirements in accordance with the Weapon System Planning Documents (WSPDs), which was previously provided by the government upon receipt of contract proposal. The revised FRD shall be delivered IAW CDRL A003.

#### 5.4 Logistics Element Management (LEM) Support

##### 5.4.1 MH-60R

The contractor shall perform the following tasks:

- Participate in MH-60R IPT meetings, weekly logistics meetings and integration meetings, working groups, conferences, and studies.
- Recommend changes in processes, procedures, and techniques to facilitate and streamline fleet supply and maintenance support procedure.
- Assist in the ship and shore integration process in the following capacity:
  - Monitor ship and shore facilities status; identify and advise the APMLs of the progress, and impact.
  - Analyze and assess the technical approaches for integration of MH-60R helicopters onto U.S. Navy shore facilities and ships (legacy and new construction).
  - Identify emergent ship-based and shore-based integration issues, perform analysis of alternatives, recommend solutions and risk mitigation steps.
  - Assist with analyzing and reviewing ship and shore integration efforts across various DoN agencies including: OPNAV (N75, N76, N780, NAVAIR/NAVSEA activities, AIR 1.2, PEO Carriers, PEO Ships, PMA251, PMS500, PMS501, PMS495, PMS420, Fleet/Type/Regional/Wing Commander Staffs, CSG/ESG Battle Staffs, MH-60R/S Fleet Introduction Team (FIT), Center for Naval Installations (CNI), NAVFAC Headquarters, and other shore integration activities/staffs/commands.
  - Liaison with ship and shore facility engineers, planners, estimators, and cost personnel involved in facilities programs to develop and recommend solutions for shore, physical and mission system integration.
  - Identify aviation support requirements and their impact on logistics elements.
  - Create estimates for Justification Cost Forms (JCFs).
  - Monitor the progress of ship alterations (ShipAlt) through the Configuration Control Board (CCB) and Advance Planning processes.
  - Identify and make recommendations on ShipAlt installation requirements to operate the MH-60R/S helicopter.-
  - Attend the following Meetings and Working Groups and provide trip reports for each IAW CDRL A005
    - Integrated Logistics Support Management Team (ILSMT)
    - Facility Design Review Conference
    - LCS logistics meetings/Alternate Aviation Studies

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#### 5.4.2 MH-60S

The contractor shall perform the following tasks:

- Participate in MH-60S IPT meetings, weekly logistics meetings and integration meetings, working groups, conferences, and studies.
- Recommend changes in processes, procedures, and techniques to facilitate and streamline fleet supply and maintenance support procedure.
- Assist in the ship and shore integration process in the following capacity:
- Monitor ship and shore facilities status and identify and advise the APMLs of the progress, and impact.
- Analyze and assess the technical approaches for integration of MH-60S helicopters onto U.S. Navy shore facilities and ships (legacy and new construction).
- Identify emergent ship-based and shore-based integration issues, perform analysis of alternatives, recommend solutions and risk mitigation steps.
- Assist with analyzing and reviewing ship and shore integration efforts across various DoN agencies including: OPNAV (N75, N76, N780, NAVAIR/NAVSEA activities, AIR 1.2, PEO Carriers, PEO Ships, PMA251, PMS500, PMS501, PMS495, PMS420, Fleet/Type/Regional/Wing Commander Staffs, CSG/ESG Battle Staffs, MH-60R/S Fleet Introduction Team (FIT), NSWC Panama City, Center for Naval Installations (CNI), NAVFAC Headquarters, and other shore integration activities/staffs/commands.
- Liaison with ship and shore facility engineers, planners, estimators, and cost personnel involved in facilities programs to develop and recommend solutions for shore, physical and mission system integration.
- Identify readiness and sustainability issues and make recommendations for correction, mitigation or optimization of facilities configurations.
- Create estimates for Justification Cost Forms (JCFs).
- Identify and make recommendations on ShipAlt installations requirements to operate the MH-60R/S helicopter.
- Attend the following Meetings and Working Groups and provide trip reports for each IAW CDRL A005.
  - MH-60S Logistics Program Process Reviews (LPPR)
  - Integrated Logistics Support Management Team (ILSMT)
  - Facility Design Review Conference
  - Mission System Working Groups (MSWG)
  - MH-60S Weekly Team and IPT meetings
  - LCS logistics meetings/Alternate Aviation Studies

#### 5.5 Multi-Mission Helicopter (MMH) Ship Air Integration Team (SAIT)

##### 5.5.1 Purpose

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Multi-Mission Helicopter (MMH) Ship Aviation Integration Team (SAIT) Meeting is to provide a forum to discuss and resolve technical and programmatic issues concerning helicopter (SH-60B, Armed Helo, MH-60S and MH-60R) and ship integration issues.

5.5.2 The contractor shall perform the following tasks:

Coordinate the scheduling of quarterly meetings, coordinate agenda items, document and distribute meeting minutes

Manage the completion of SAIT Action Items

5.6 MH-60R/S Integration Design Requirements (IDR) Document

5.6.1 Purpose

The MH-60R/S Installation Design Requirements (IDR) is an unclassified publication whose purpose is to provide cognizant activities with the shipboard requirements to operate the basic MH-60R/S aircraft from applicable air-capable ships.

5.6.2 The contractor shall perform the following tasks:

Coordinate the scheduling of a page by page review of the documents for update and inclusion of pertinent information, document and distribute meeting minutes

Manage the completion of MH-60R/S IDR Action Items

5.7 Security Classification

The highest level of security classification for this requirement is SECRET. Personnel required to travel and attend meetings in performance of the tasks detailed above must hold a security clearance of SECRET at the time of contract award.

5.8 Operations Security (OPSEC)

The OPSEC program to be furnished under this contract will be pursuant to the requirements herein:

The contractor shall provide OPSEC protection for all classified information (as defined in the FAR 4.401) and sensitive information (as defined in Title 1005, United States Code, Section 278g-3(d)(4)). Security policy, procedures, and requirements for classified information are provided in DOD Manual 005220.22-M, National Industrial Security Program Operating Manual (NISPOM). The concept of OPSEC is provided in National Security Decision Directive (NSDD) 298 of 22 January 1988, and OPNAVINST 3432.1. The contractor shall apply the framework for telecommunications security in Defense Federal Acquisition Regulation Supplement (DFARS) Clause 20052.239-7016, as appropriate. The contractor shall apply and use Distribution Statements following the provisions of Exhibit 8A, SECNAVINST 5510.36. In order to meet this requirement, the contractor shall develop, implement and maintain a facility level OPSEC program following DD Form 1423, IAW CDRL A005, to protect classified and sensitive information to be held, provided, used, handled, discussed, processed, stored, transmitted, or delivered at a contractor's or subcontractor's facilities during performance of this contract. The contractor's OPSEC Program is to be described in a facility level OPSEC planning document. The contractor shall submit only one draft OPSEC, plan, applicable collectively to this agreement and to each delivery order placed hereunder, within 90 days of receiving the first delivery order. The contractor will submit the document in MS Word 6.0 (or later) format on floppy or compact disk and in hard copy to the government (Mr. Dan P. Prasada-Rao, AIR-7.4.3, (301) 995-4180, dan.prasadarao@navy.mil) for approval. The draft OPSEC Plan should be sent to Mr. Prasada-Rao at Naval Air Systems Command (AIR 7.4.3), Suite 074, Unit IPT, 47123 Buse Road, Patuxent River, MD 20670-1547. Alternatively, the draft OPSEC Plan can be submitted via the PMA-299 website. The COR will be notified by e-mail at the time of submission of the concurrent draft OPSEC Plan. The contractor shall be responsible for subcontractor implementation of OPSEC requirements for this contract.

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## 5.9 Performance Standards

The contractor shall comply with and is subject to the Performance Standards attached to this task order in Attachment (2).

## 6.0 DELIVERABLES

The deliverables identified below are the minimum required by the Government:

### 6.1. Monthly Status Reports

Delivered as indicated in paragraph 5.1. CDRL A001.

### 6.2. Monthly Funds and Expenditure Reports

Monthly funds and expenditure reports are to be included in the monthly status report, delivered as indicated in paragraph 5.1. CDRL A001.

### 6.3 MH-60R/S Shore Site Assessment Surveys

Delivered as indicated in paragraph 5.2. CDRL A002.

### 6.4 MH-60R/S Site Activation Support Plans Updates

Delivered as indicated in paragraph 5.2. CDRL A003.

### 6.5 Facilities Requirements Document Updates

Delivered as indicated in paragraph 5.3. CDRL A004.

### 6.6 Logistics Element Management Support Documents

Delivered as indicated in paragraph 5.4. CDRL A005.

### 6.7 Meeting Minutes and Trip Reports

Delivered within seven working days after completion of trip. CDRL A006.

### 6.8 OPSEC Plan

Delivered as indicated in paragraph 5.6. CDRL A007.

## 7.0 CONSTRAINTS

### 7.1 Work Schedule

The Contractor shall provide the required services and staffing coverage during normal working hours (NWHs). NWHs are 8.5 hours (including a 30-minute lunch break), from 0730-1600 each Monday through Friday (except on government holidays). The contractor does have the flexibility to start as early as 0600/0630 and end as late as 1800 Monday –Friday. Services and staffing shall be provided for each office at least 8 hours per day (during the 8.5 hour workday which includes the 30-minute lunch break).

Government Employees are allowed to voluntarily work a “Compressed Work Schedule” (CWS). CWS is an alternative work schedule to the traditional five 8.5 workdays (which includes a 30-minute lunch) worked per week. Under a CWS schedule an employee completed the following schedule within a two-week period of time:

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eight weekdays are worked at 9.5 hours each (which includes a 30-minute lunch), one weekday is alternately worked as 8.5 hours (which includes a 30-minute lunch) and one weekday is not worked by the employee. The result is 80 hours worked every two weeks, with 44 work hours one week and 36 work hours the other.

The Contractor awarded this contract, with agreement by the COR, may allow its employees to work a CWS schedule. Any Contractor that chooses to allow its employees to work a CWS schedule in support of this contract, agrees that any additional costs associated with the implementation of the CWS schedule vice the standard schedule are unallowable costs under this contract and will not be reimbursed by the Government. Furthermore, all Contractors shall comply with the requirements of the Fair Labor Standards Act and particularly with Section 7 regarding compensatory overtime. Additionally, the CWS schedule shall not prevent Contractor employees from providing necessary staffing and services coverage when required by the Government facility.

## 7.2. Place of Performance

This requirement shall be performed 100% at the contractor's facilities, except where travel to other locations is essential, as directed by the Government, to accomplish the tasks above. At least 75% of the work shall be performed within 30 miles of Patuxent River, MD 20670, except where travel to other locations is essential, as directed by the Government.

## 8.0 ESTIMATED TRAVEL AND MATERIALS

For informational purposes only the estimated yearly material cost is approximately \$2000 and the estimated yearly travel cost is approximately \$49,000. The following table of estimated travel is provided:

		Trips	Days	People
MH-60R/S Ship Integration				
Ship Integration Working				
Group				
(SIWG)/meeting/conference –	6	2	1	
PAX River, MD				
SIWG/meeting/conference –	6	2	1	
Norfolk, VA				
SIWG/meeting/conference –	6	2	1	
Washington, DC				
SIWG/meeting/conference –	2	3	1	
San Diego, CA				
SIWG/meeting/conference –	2	3	1	
Mayport, FL				
Ship Air Integration Team	2	1	1	
Meeting – Washington, DC				
Ship Visit – Norfolk, VA	2	3	1	
Ship				
Visit/SIWG/meeting/conference	1	3	1	
– Corpus Christi, TX				
MH-60R/S Shore Integration				
MH-60S Shore Site				
Assessment Survey – Norfolk,	1	5	1	
VA				
MH-60R Shore Site				

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Assessment Survey – Jacksonville, /Mayport, FL	1	5	1
MH-60R/S Shore Site Assessment Survey – San Diego, CA	1	5	1
MH-60R/S Shore Site Assessment Survey – Sigonella/Naples, IT	1	5	2
MH-60S Shore Site Assessment Survey - Bahrain	1	5	2
MH-60S Shore Site Assessment Survey – Kuwait	1	8	2
MH-60R/S LEM Support All Helo OAG	1	4	1
MH-60S LPPR – PAX River, MD	1	3	1
MH-60S LPPR – Cherry Point, NC	1	3	1
MH-60R LPPR – PAX River, MD	1	3	1
MH-60R LPPR – Jacksonville, FL	1	3	1
MH-60R/S ILSMT – Jacksonville, FL	1	5	1
MH-60R/S Logistics meeting – PAX River, MD	6	2	1
MH-60S Logistics meeting – Panama City, FL	1	4	1
MH-60R Logistics meeting – San Diego, CA	1	4	1
MH-60R Logistics meeting – Jacksonville, FL	1	4	1
MH-60S Logistics meeting	1	4	1

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## **SECTION D PACKAGING AND MARKING**

Packaging and Marking shall be in accordance with Section D of the Seaport-e Multiple Award Basic Contract.

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## **SECTION E INSPECTION AND ACCEPTANCE**

Inspection and Acceptance shall be in accordance with Section E of the SeaPort-E Multiple Award Basic Contract.

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## SECTION F DELIVERABLES OR PERFORMANCE

### CLIN - DELIVERIES OR PERFORMANCE

The periods of performance for the following firm items are from date of task order award through 12 months thereafter, ESTIMATED at:

Logistics Support for the MH-60S

CLIN 1000 14 Sep 06 - 13 Sep 07

Logistics Support for the MH-60R

CLIN 1100 14 Sep 06 - 13 Sep 07

The period of performance for the following option items are from date of option exercise through 12 months thereafter, ESTIMATED at:

MH-60S

CLIN 1001 14 Sep 07 - 13 Sep 08

CLIN 1002 14 Sep 08 - 13 Sep 09

MH-60R

CLIN 1101 14 Sep 07 - 13 Sep 08

CLIN 1102 14 Sep 08 - 13 Sep 09

CLIN 4000 14 Sep 09 - 13 Sep 10

CLIN 4100 14 Sep 09 - 13 Sep 10

The period of performance for the following award-term items are from date of option exercise through 12 months thereafter, ESTIMATED at:

MH-60S

CLIN 4001 14 Sep 10 - 13 Dec 11

CLIN 6001 14 Sep 10 - 13 Dec 11

MH-60R

CLIN 4101 14 Sep 10 - 13 Dec 11

CLIN 6101 14 Sep 10 - 13 Dec 11

**The period of performance of Option Year 4 for has been extended as follow:**

MH-60S

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CLIN 4002 14 Dec 11 - 13 Mar 12

**CLIN 6002 (ODC) 14 Dec 11 - 13 Mar 12**

**MH-60R**

CLIN 4201 14 Dec 11 - 13 Mar 12  
CLIN 6102 (ODC) 14 Dec 11 - 13 Mar 12

Place of Performance

Patuxent River Naval Air Station

Note: It is anticipated that no Temporary Additional Duty (TDY) assignments away from the primary site of performance will be required. However, the Government reserves the right to assign TDY tasks away from the primary duty station.

F-1 Task Order Options

(b) The Government may extend the term of this order by written notice to the contractor within 5 days of the current period of performance; provided, that the Government gives the contractor a preliminary written notice of its intent to extend at least 30 days before the end of the current period of performance. The preliminary notice does not commit the Government to an extension.

(c) If the Government exercises this option, the extended order shall be considered to include this option provision.

(d) The total duration of this order, including the exercise of any options under this clause, shall not exceed 5 years.

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## SECTION G CONTRACT ADMINISTRATION DATA

### TASK ORDER MANAGER (TOM) APPOINTMENT (APR 2005)

(a) The Task Order Ordering Officer hereby appoints the following individual as the Task Order Manger (TOM) for this task order:

Name: Michael Erickson, PMA-299

[michael.erickson@navy.mil](mailto:michael.erickson@navy.mil)

Code: AIR - 6.6.1.10

Mailing Address: 47123 Buse Rd. Bldg 2272 Ste 156  
Patuxent River, MD 20670

Telephone:

Commercial: 301-757-5352

DSN: 757-5352

(b) The TOM is responsible for those specific functions assigned in the Task Order Administration Plan, attached.

(c) Only the Task Order Ordering Officer has the authority to modify the terms of the task order. Therefore, in no event will any understanding, agreement, modification, change order, or other matter deviating from the terms of the basic contract or this task order between the contractor and any other person be effective or binding on the Government. If, in the opinion of the contractor, an effort outside the existing scope of this task order is requested, the contractor shall promptly notify the Task Order Ordering Office in writing. No action shall be taken by the contractor unless the Task Order Ordering Officer, PCO or ACO has issued a formal modification.

### 252.232-7003 ELECTRONIC SUBMISSION OF PAYMENT REQUESTS (JAN 2004)

(a) Definitions. As used in this clause—

(1) “Contract financing payment” and “invoice payment” have the meanings given in section 32.001 of the Federal Acquisition Regulation.

(2) “Electronic form” means any automated system that transmits information electronically from the initiating system to all affected systems. Facsimile, e-mail, and scanned documents are not acceptable electronic forms for submission of payment requests. However, scanned documents are acceptable when they are part of a submission of a payment request made using one of the electronic forms provided for in paragraph (b) of this clause.

(3) “Payment request” means any request for contract financing payment or invoice payment submitted by the Contractor under this contract.

(b) Except as provided in paragraph (c) of this clause, the Contractor shall submit payment requests using one of the following electronic forms:

(1) Wide Area Work Flow-Receipt and Acceptance (WAWF-RA). Information regarding WAWF-RA is available on the Internet at <https://wawf.eb.mil>.

(2) Web Invoicing System (WInS). Information regarding WInS is available on the Internet at <https://ecweb.dfas.mil>.

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(3) American National Standards Institute (ANSI) X.12 electronic data interchange (EDI) formats.

(i) Information regarding EDI formats is available on the Internet at <http://www.X12.org>.

(ii) EDI implementation guides are available on the Internet at <http://www.dfas.mil/ecedi>.

(4) Another electronic form authorized by the Contracting Officer.

(c) If the Contractor is unable to submit a payment request in electronic form, or DoD is unable to receive a payment request in electronic form, the Contractor shall submit the payment request using a method mutually agreed to by the Contractor, the Contracting Officer, the contract administration office, and the payment office.

(d) In addition to the requirements of this clause, the Contractor shall meet the requirements of the appropriate payment clauses in this contract when submitting payment requests.

#### 5252.232-9513 INVOICING INSTRUCTIONS AND PAYMENT (WAWF INSTRUCTIONS) (March 2006)

(a) Invoices for goods received or services rendered under this contract shall be submitted electronically through Wide Area Work Flow – Receipt and Acceptance (WAWF):

(1) The vendor shall self-register at the web site <https://wawf.eb.mil>. Vendor training is available on the Internet at <http://www.wawftraining.com>. Additional support can be obtained by calling the NAVY WAWF Assistance Line: 1-800-559-WAWF (9293).

(2) WAWF Vendor “Quick Reference” Guides are located at the following web site:  
<http://www.acquisition.navy.mil/navyaos/content/view/full/3521>

(3) Select the invoice type within WAWF as specified below. Back up documentation (such as timesheets, etc.) can be included and attached to the invoice in WAWF. Attachments created in any Microsoft Office product are attachable to the invoice in WAWF. Total limit for the size of files per invoice is 5 megabytes.

(b) The following information, regarding invoice routing DODAAC’s, must be entered for completion of the invoice in WAWF:

WAWF Invoice Type: Access the following web site for information on invoice types:  
[http://www.wawftraining.com/courses/\\_content\\_package/content\\_files/menuTree.html](http://www.wawftraining.com/courses/_content_package/content_files/menuTree.html)

Click on Vendor, then Determine Type of Document to Create

Issuing Office DODAAC: N00421

Admin Office DODAAC: Enter Admin Office DODAAC

Inspector DODAAC (if applicable):

Ship To DODAAC (for Combo), Service Acceptor DODAAC (for 2 in 1), Service Approver DODAAC (for Final Cost Voucher) (if applicable): DCMA dodaac

Acceptor DODAAC (if applicable): N00421

Local Processing Office (LPO –if applicable):

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DCAA Office DODAAC (Cost Voucher Approver – if applicable): DCAA dodaac

Paying Office DODAAC: Enter Paying Office DODAAC Located on Contract

(c) The contractor shall submit invoices / cost vouchers for payment per contract terms. Contractors approved by DCAA for direct billing will not process vouchers through DCAA, but may submit directly to DFAS. Final voucher submission will be approved by the ACO.

(d) The Government shall process invoices / cost vouchers for payment per contract terms.

(e) For each invoice / cost voucher submitted for payment, the contractor shall also email the WAWF automated invoice notice directly to the following points of contact:

Name	Email	Phone	Role
Michael Erickson	<a href="mailto:michael.erickson@navy.mil">michael.erickson@navy.mil</a>	301-757-5352	Technical Point of Contact (TPOC)

#### SEA 5252.232-9104 ALLOTMENT OF FUNDS (MAY 1993)

a) This contract is incrementally funded with respect to both cost and fee. The amount(s) presently available and allotted to this contract for payment of fee for **MH-60S** \$0.00 and **MH-60R** \$0.00 incrementally funded **ODCs Cost** contract line item number/contract subline item number (**6002 and 6102**), subject to the clause entitled "FIXED FEE" (FAR 52.216-8) or "INCENTIVE FEE" (FAR 52.216-10), as appropriate, is specified below. The amount(s) presently available and allotted to this contract for payment of cost for incrementally funded CLINs/SLINs is set forth below. As provided in the clause of this contract entitled "LIMITATION OF FUNDS" (FAR 52.232-22), the CLINs/SLINs covered thereby, and the period of performance for which it is estimated the allotted amount(s) will cover are as follows:

ESTIMATED:

ITEM(S)	ALLOTED TO COST	ALLOTED TO FEE	ESTIMATED POP
CLIN 6002	\$5,050.00	\$0.00	1/12/12 - 3/13/12
CLIN 6102	\$12,300.00	\$0.00	12/14/11 - 3/13/12

(b) The parties contemplate that the Government will allot additional amounts to this contract from time to time for the incrementally funded CLINs/SLINs by unilateral contract modification, and any such modification shall state separately the amount(s) allotted for cost, the amount(s) allotted for fee, the CLINs/SLINs covered thereby, and the period of performance which the amount(s) are expected to cover.

(c) CLINs/SLINs 1000, 1100, 3000, 3001, 3100, 3101, 3102, 4000, 4100, 4001, 4101, 4002, 4201, 6000, 6100, 6001, 6101, 6002, and 6102 are fully funded and performance under these CLINs/SLINs is subject to the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF COST (FACILITIES)" (FAR 52.232-21), as applicable.

(d) The Contractor shall segregate costs for the performance of incrementally funded CLINs/SLINs from the costs of performance of fully funded CLINs/SLINs.

#### FUNDING PROFILE

It is estimated that these incremental funds will provide for 65,694 hours.

Base Year:

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TOTAL COST BASE YEAR: \$841,034.00  
PREVIOUS FUNDING: \$841,034.00  
FUNDS FOR THIS ACTION: \$0.00  
FUNDS AVAILABLE: \$841,034.00  
BALANCE UNFUNDED: \$0.00

Option Year 1

TOTAL COST OPTION YEAR 1: \$864,534.00  
PREVIOUS FUNDING: \$816,860.00  
FUNDS FOR THIS ACTION: (\$27,337.00)  
FUNDS AVAILABLE: \$789,523.00  
BALANCE UNFUNDED: \$0.00

Option Year 2

TOTAL COST OPTION YEAR 2: \$888,885.00  
PREVIOUS FUNDING: \$(3,200.00)  
FUNDS FOR THIS ACTION: (\$131,726.25)  
FUNDS AVAILABLE: \$759,958.75  
BALANCE UNFUNDED: \$0.00

Option Year 3

TOTAL COST OPTION YEAR 3: \$914,022.00  
PREVIOUS FUNDING: \$465,391.00  
FUNDS FOR THIS ACTION: \$337,152.00  
FUNDS AVAILABLE: \$914,022.00  
BALANCE UNFUNDED: \$0.00

**Option Year 4**

**TOTAL COST OPTION YEAR 4: \$1,054,546.56**  
**PREVIOUS FUNDING: \$138,219.00**  
**FUNDS AVAILABLE: \$ 889,782.00**  
**BALANCE UNFUNDED: \$164,764.56**

**FUNDS FOR THIS ACTION:**

**CLIN 6002: \$5,050.00**  
**CLIN 6102: \$12,300.00**  
**Period of Performance: 14 December 2011 to 13 March 2012**

**Total Funds available on Contract (Base Year, Option Year 1, Option Year 2, Option Year 3 & Option Year 4)-  
\$4,190,156.83**

SEA 5252.216-9122 LEVEL OF EFFORT (DEC 2000)

(a) The Contractor agrees to provide the total level of effort specified in the next sentence in performance of the work described in Sections B and C of this contract. The total level of effort for the performance of this contract shall be 67,241 total man-hours of direct labor, including subcontractor direct labor for those subcontractors specifically identified in the Contractor's proposal as having hours included in the proposed level of effort.

(b) Of the total man-hours of direct labor set forth above, it is estimated that 0 man-hours are uncompensated effort.

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Uncompensated effort is defined as hours provided by personnel in excess of 40 hours per week without additional compensation for such excess work. All other effort is defined as compensated effort. If no effort is indicated in the first sentence of this paragraph, uncompensated effort performed by the Contractor shall not be counted in fulfillment of the level of effort obligations under this contract.

(c) Effort performed in fulfilling the total level of effort obligations specified above shall only include effort performed in direct support of this contract and shall not include time and effort expended on such things as (local travel to and from an employee's usual work location), uncompensated effort while on travel status, truncated lunch periods, work (actual or inferred) at an employee's residence or other non-work locations (except as provided in paragraph (j) below), or other time and effort which does not have a specific and direct contribution to the tasks described in Sections B and C.

(d) The level of effort for this contract shall be expended at an average rate of approximately 254 hours per week. It is understood and agreed that the rate of man-hours per month may fluctuate in pursuit of the technical objective, provided such fluctuation does not result in the use of the total man-hours of effort prior to the expiration of the term hereof, except as provided in the following paragraph.

(e) If, during the term hereof, the Contractor finds it necessary to accelerate the expenditure of direct labor to such an extent that the total man hours of effort specified above would be used prior to the expiration of the term, the Contractor shall notify the Contracting Officer in writing setting forth the acceleration required, the probable benefits which would result, and an offer to undertake the acceleration at no increase in the estimated cost or fee together with an offer, setting forth a proposed level of effort, cost breakdown, and proposed fee, for continuation of the work until expiration of the term hereof. The offer shall provide that the work proposed will be subject to the terms and conditions of this contract and any additions or changes required by then current law, regulations, or directives, and that the offer, with a written notice of acceptance by the Contracting Officer, shall constitute a binding contract. The Contractor shall not accelerate any effort until receipt of such written approval by the Contracting Officer. Any agreement to accelerate will be formalized by contract modification.

(f) The Contracting Officer may, by written order, direct the Contractor to accelerate the expenditure of direct labor such that the total man hours of effort specified in paragraph (a) above would be used prior to the expiration of the term. This order shall specify the acceleration required and the resulting revised term. The Contractor shall acknowledge this order within five days of receipt.

(g) If the total level of effort specified in paragraph (a) above is not provided by the Contractor during the period of this contract, the Contracting Officer, at its sole discretion, shall either (i) reduce the fee of this contract as follows:

N/A

or (ii) subject to the provisions of the clause of this contract entitled "LIMITATION OF COST" (FAR 52.232-20) or "LIMITATION OF COST (FACILITIES)" (FAR 52.232-21), as applicable, require the Contractor to continue to perform the work until the total number of man hours of direct labor specified in paragraph (a) above shall have been expended, at no increase in the fee of this contract.

(h) The Contractor shall provide and maintain an accounting system, acceptable to the Administrative Contracting Officer and the Defense Contract Audit Agency (DCAA), which collects costs incurred and effort (compensated and uncompensated, if any) provided in fulfillment of the level of effort obligations of this contract. The Contractor shall indicate on each invoice the total level of effort claimed during the period covered by the invoice, separately identifying compensated effort and uncompensated effort, if any.

(i) Within 45 days after completion of the work under each separately identified period of performance hereunder, the Contractor shall submit the following information in writing to the Contracting Officer with copies to the cognizant Contract Administration Office and to the DCAA office to which vouchers are submitted: (1) the total number of man hours of direct labor expended during the applicable period; (2) a breakdown of this total showing the number of man hours expended in each direct labor classification and associated direct and indirect costs; (3) a breakdown of other costs incurred; and (4) the Contractor's estimate of the total allowable cost incurred under the contract for the period. Within 45 days after completion of the work under the contract, the Contractor shall submit, in addition, in the case of a cost overrun; (5) the amount by which the estimated cost of this contract

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may be reduced to recover excess funds and, in the case of an underrun in hours specified as the total level of effort; and (6) a calculation of the appropriate fee reduction in accordance with this clause. All submissions shall include subcontractor information.

(j) Deleted per Amendment 0001

(k) Notwithstanding any of the provisions in the above paragraphs, the Contractor may furnish man hours up to five percent in excess of the total man hours specified in paragraph (a) above, provided that the additional effort is furnished within the term hereof, and provided further that no increase in the estimated cost or fee is required.

5252.232-9504 I SPECIAL PAY INSTRUCTIONS FOR PAYING OFFICE (NAVAIR)- ALT I (MAY 2006)

(a) All payments against informational (numeric) sub-line items (SLINs) shall be processed manually by the paying office.

(b) Invoices submitted for payment, which do not contain contract line item number (CLIN) (or subline item number (SLIN), if any) and the accounting classification references number (ACRN) information, will be returned for correction.

(c) The disbursement of funds will be by the CLIN/SLIN/ACRN designation.

(d) If progress payments are authorized, payments will be made against the unliquidated balance of all applicable CLINs/SLINs.

(e) Informational SLINs, e.g. 000101, are as follows:

SLIN ACRN Amount Obligated

"See Accounting Data Below."

```

Accounting Data
SLINID   PR Number           Amount
-----
100001   10185419           201236.00
LLA :
AA 1761506 U1VR 252 00019 0 050119 2D 000000
COST CODE: PMA299BAPT10
CIN: 001018541900001

110001   10185419           201236.00
LLA :
AB 1761506 U1SH 252 00019 0 050119 2D 000000
COST CODE: PMA299A1T300
CIN: 001018541900003

300001   10185419           7957.00
LLA :
AA 1761506 U1VR 252 00019 0 050119 2D 000000
COST CODE: PMA299BAPT10
CIN: 001018541900005

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310001 10185419 7957.00  
 LLA :  
 AB 1761506 U1SH 252 00019 0 050119 2D 000000  
 COST CODE: PMA299A1T300  
 CIN: 0010185419000004

BASE Funding 418386.00  
 Cumulative Funding 418386.00

MOD 01

100002 0010202703 263583.00  
 LLA :  
 AC 1771506 U1VR 252 00019 0 050119 2D 000000  
 COST CODE: PMA299BABR  
 CIN: 001020270300001

110002 0010202703 123979.00  
 LLA :  
 AD 1771506 U1SH 252 00019 0 050119 2D 000000  
 COST CODE: PMA299A1W000  
 CIN: 001020270300003

300002 0010202703 22643.00  
 LLA :  
 AE 1771506 U1VR 252 00019 0 050119 2D 000000  
 COST CODE: PMA299BABR  
 CIN: 001020270300002

310002 0010202703 12443.00  
 LLA :  
 AF 1771506 U1SH 252 00019 0 050119 2D 000000  
 COST CODE: PMA299A1W000  
 CIN: 001020270300004

MOD 01 Funding 422648.00  
 Cumulative Funding 841034.00

MOD 04

100101 0010226592 179741.00  
 LLA :  
 AG 1771506 U1VR 252 00019 0 050119 2D 000000  
 COST CODE: PMA299BABR00  
 CIN 001022659200300

110101 0010226592 179741.00  
 LLA :  
 AH 1771506 U1SH 252 00019 0 050119 2D 000000  
 COST CODE: PMA299A1W000  
 CIN 001022659200100

300101 0010226592 51258.00  
 LLA :  
 AG 1771506 U1VR 252 00019 0 050119 2D 000000  
 COST CODE: PMA299BABR00  
 CIN 001022659200400

310101 0010226592 46640.00  
 LLA :  
 AH 1771506 U1SH 252 00019 0 050119 2D 000000  
 COST CODE: PMA299A1W000  
 CIN 001022659200200

MOD 04 Funding 457380.00  
 Cumulative Funding 1298414.00

MOD 05

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100102 1300101049 179740.00  
 LLA :  
 AJ 1781506 U1VR 252 00019 0 050120 2D 000000  
 COST CODE: HQ018PR04636  
 CIN 130010104900001

110102 1300101049 179740.00  
 LLA :  
 AK 1781506 U1SH 252 00019 0 050120 2D 000000  
 COST CODE: HQ018PR04636  
 CIN 130010104900002

MOD 05 Funding 359480.00  
 Cumulative Funding 1657894.00

MOD 06

100201 1300101049-0001 156240.02  
 LLA :  
 AL 1781506 U1VR 252 00019 0 050120 2D 000000  
 Cost Code: HQ018PR04636  
 CIN: 130010104900003

110201 1300101049-0001 232683.67  
 LLA :  
 AM 1781506 U1SH 252 00019 0 050120 2D 000000  
 Cost Code: HQ018PR04636  
 CIN: 130010104900005

300201 1300101049-0001 15300.00  
 LLA :  
 AL 1781506 U1VR 252 00019 0 050120 2D 000000  
 Cost Code: HQ018PR04636  
 CIN: 130010104900004

310201 1300101049-0001 15300.00  
 LLA :  
 AM 1781506 U1SH 252 00019 0 050120 2D 000000  
 Cost Code: HQ018PR04636  
 CIN: 130010104900006

MOD 06 Funding 419523.69  
 Cumulative Funding 2077417.69

MOD 07

100202 1300124374 131036.24  
 LLA :  
 AN 1791506 U1VR 252 00019 0 050120 2D 000000  
 COST CODE: A00000162267  
 CIN: 130012437400001

110202 1300124374 187198.82  
 LLA :  
 AP 1791506 U1SH 252 00019 0 050120 2D 000000  
 COST CODE: A10000162267  
 CIN: 130012437400003

300202 1300124374 11100.00  
 LLA :  
 AN 1791506 U1VR 252 00019 0 050120 2D 000000  
 COST CODE: A00000162267  
 CIN: 130012437400002

310202 1300124374 11100.00  
 LLA :  
 AP 1791506 U1SH 252 00019 0 050120 2D 000000  
 COST CODE: A10000162267  
 CIN: 130012437400004

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MOD 07 Funding 340435.06  
Cumulative Funding 2417852.75

MOD 09

400001 001300124374-0001 182601.00  
LLA :  
AQ 1791506 U1VR 252 00019 0 050120 2D 000000  
COST CODE: A00000162267  
CIN: 130012437400007

410001 001300124374-0001 255190.00  
LLA :  
AR 1791506 U1SH 252 00019 0 050120 2D 000000  
COST CODE: A10000162267  
CIN: 00130012437400005

600001 001300124374-0001 13800.00  
LLA :  
AQ 1791506 U1VR 252 00019 0 050120 2D 000000  
COST CODE: A00000162267  
CIN: 130012437400008

610001 001300124374-0001 13800.00  
LLA :  
AR 1791506 U1SH 252 00019 0 050120 2D 000000  
COST CODE: A10000162267  
CIN: 130012437400006

MOD 09 Funding 465391.00  
Cumulative Funding 2883243.75

MOD 10

400002 1300149931 172635.00  
LLA :  
AS 1761506 U1VR 252 00019 0 050120 2D 000000  
COST CODE: A00000396045  
CIN: 130014993100001

410002 1300149931 252596.00  
LLA :  
AT 1701506 U1SH 252 00019 0 050120 2D 000000  
COST CODE: A10000396045  
CIN: 130014993100003

600002 1300149931 14250.00  
LLA :  
AS 1701506 U1VR 252 00019 0 050120 2D 000000  
COST CODE: A00000396045  
CIN: 130014993100002

610002 1300149931 9150.00  
LLA :  
AT 1701506 U1SH 252 00019 0 050120 2D 000000  
COST CODE: A10000396045  
CIN: 130014993100004

MOD 10 Funding 448631.00  
Cumulative Funding 3331874.75

MOD 11 Funding 0.00  
Cumulative Funding 3331874.75

MOD 12 Funding 0.00  
Cumulative Funding 3331874.75

MOD 13

400101 1300175502 165802.00  
LLA :  
AV 1701506 U1VR 252 00019 0 050120 2D 000000 A10000546296  
CIN: 130017550200201

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410101 1300175502 146874.00  
 LLA :  
 AU 1701506 U1SH 252 00019 0 050120 2D 000000 A00000546296  
 CIN: 130017550200100

600101 1300175502 12200.00  
 LLA :  
 AV 1701506 U1VR 252 00019 0 050120 2D 000000 A10000546296  
 CIN: 130017550200202

610101 1300175502 12200.00  
 LLA :  
 AU 1701506 U1SH 252 00019 0 050120 2D 000000 A00000546296  
 CIN: 130017550200200

MOD 13 Funding 337076.00  
 Cumulative Funding 3668950.75

MOD 14

400102 1300193714 214427.00  
 LLA :  
 AW 1711506 U1VR 252 00019 0 050120 2D 000000 A00000673135  
 COST CODE: A00000673135  
 CIN: 130019371400001

410102 1300193714 98225.00  
 LLA :  
 AX 1711506 U1SH 252 00019 0 050120 2D 000000 A10000673135  
 COST CODE: A10000673135  
 CIN: 130019371400003

600102 1300193714 16500.00  
 LLA :  
 AW 1711506 U1VR 252 00019 0 050120 2D 000000 A00000673135  
 COST CODE: A00000673135  
 CIN: 130019371400002

610102 1300193714 8000.00  
 LLA :  
 AX 1711506 U1SH 252 00019 0 050120 2D 000000 A10000673135  
 COST CODE: A10000673135  
 CIN: 130019371400004

MOD 14 Funding 337152.00  
 Cumulative Funding 4006102.75

MOD 15 Funding 0.00  
 Cumulative Funding 4006102.75

MOD 16

400103 1300193714-0003 95098.56  
 LLA :  
 AW 1711506 U1VR 252 00019 0 050120 2D 000000 A00000673135  
 COST CODE: A00000673135  
 CIN: 130019371400007

410103 1300193714-0003 21699.52  
 LLA :  
 AX 1711506 U1SH 252 00019 0 050120 2D 000000 A10000673135  
 COST CODE: A10000673135  
 CIN: 130019371400008

600103 1300193714-0003 2000.00  
 LLA :  
 AW 1711506 U1VR 252 00019 0 050120 2D 000000 A00000673135  
 COST CODE: A00000673135  
 CIN: 130019371400009

610103 1300193714-0003 3000.00  
 LLA :  
 AX 1711506 U1SH 252 00019 0 050120 2D 000000 A10000673135  
 COST CODE: A10000673135

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CIN: 130019371400010

MOD 16 Funding 121798.08  
Cumulative Funding 4127900.83

MOD 17

400103 1300193714-0003 (75760.00)  
LLA :  
AW 1711506 U1VR 252 00019 0 050120 2D 000000 A00000673135  
COST CODE: A00000673135  
CIN: 130019371400007

400201 1300193714-0005 75760.00  
LLA :  
AW 1711506 U1VR 252 00019 0 050120 2D 000000 A00000673135  
COST CODE: A00000673135  
CIN: 130019371400017

400202 1300193714-0005 17045.00  
LLA :  
AY 1711506 U1VR 252 00019 0 050120 2D 000000 A00000673135  
COST CODE: A00000673135  
CIN: 130019371400017

410103 1300193714-0003 (500.00)  
LLA :  
AX 1711506 U1SH 252 00019 0 050120 2D 000000 A10000673135  
COST CODE: A10000673135  
CIN: 130019371400008

420101 1300193714-0005 500.00  
LLA :  
AX 1711506 U1SH 252 00019 0 050120 2D 000000 A10000673135  
COST CODE: A10000673135  
CIN: 130019371400020

420102 1399193714-0005 45211.00  
LLA :  
AX 1711506 U1SH 252 00019 0 050120 2D 000000 A10000673135  
COST CODE: A10000673135  
CIN: 139919371400020

MOD 17 Funding 62256.00  
Cumulative Funding 4190156.83

MOD 18

600102 1300193714 (3050.00)  
LLA :  
AW 1711506 U1VR 252 00019 0 050120 2D 000000 A00000673135  
COST CODE: A00000673135  
CIN: 130019371400002

600103 1300193714-0003 (2000.00)  
LLA :  
AW 1711506 U1VR 252 00019 0 050120 2D 000000 A00000673135  
COST CODE: A00000673135  
CIN: 130019371400009

600201 1300193714-0006 5050.00  
LLA :  
AY 1711506 U1VR 252 00019 0 050120 2D 000000 A00000673135  
COST CODE: A00000673135  
CIN: 130019371400023

610101 1300175502 (1300.00)  
LLA :  
AU 1701506 U1SH 252 00019 0 050120 2D 000000 A00000546296  
CIN: 130017550200200

610102 1300193714 (8000.00)  
LLA :  
AX 1711506 U1SH 252 00019 0 050120 2D 000000 A10000673135

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COST CODE: A10000673135  
CIN: 130019371400004

610103 1300193714-0003 (3000.00)  
LLA :  
AX 1711506 U1SH 252 00019 0 050120 2D 000000 A10000673135  
COST CODE: A10000673135  
CIN: 130019371400010

610201 1300193714-0006 12300.00  
LLA :  
AX 1711506 U1SH 252 00019 0 050120 2D 000000 A10000673135  
COST CODE: A10000673135  
CIN: 130019371400027

MOD 18 Funding 0.00  
Cumulative Funding 4190156.83

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## SECTION H SPECIAL CONTRACT REQUIREMENTS

### H-1 NOTIFICATION CONCERNING DETERMINATION OF SMALL BUSINESS SIZE STATUS

For the purposes of FAR clauses 52.219-6, NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE, 52.219-3, NOTICE OF TOTAL HUBZONE SET-ASIDE, 52.219-18, NOTIFICATION OF COMPETITION LIMITED TO ELIGIBLE 8(A) CONCERNS, and 52.219-27 NOTICE OF TOTAL SERVICE-DISABLED VETERAN-OWNED SMALL BUSINESS SET-ASIDE, the determination of whether a small business concern is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation, and further, meets the definition of a HUBZone small business concern, a small business concern certified by the SBA for participation in the SBA's 8(a) program, or a service disabled veteran-owned small business concern, as applicable, shall be based on the status of said concern at the time of award of the SeaPort-e MACs and as further determined in accordance with Special Contract Requirement H-19.

### **5252.211-9502 GOVERNMENT INSTALLATION WORK SCHEDULE (NAVAIR) (OCT 2005)**

(a) The Holidays applicable to this contract are: New Year's Day, Martin Luther King's Birthday, President's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, and Christmas Day.

(b) In the event that the contractor is prevented from performance as the result of an Executive Order or an administrative leave determination that applies to the using activity, such time may be charged to the contract as a direct cost provided such charges are consistent with the contractor's accounting practices. In the event that any of the above holidays occur on a Saturday or Sunday, then such holiday shall be observed as they are by the assigned Government employees at the using activity.

### 5252.232-9509 REIMBURSEMENT OF TRAVEL, PER DIEM, AND SPECIAL MATERIAL COSTS (NAVAIR) (MAR 2000)

(a) Area of Travel. Performance under this contract may require travel by contractor personnel. If travel, domestic or overseas, is required, the contractor is responsible for making all necessary arrangements for its personnel. These include but are not limited to: medical examinations, immunizations, passports/visas/etc., and security clearances. All contractor personnel required to perform work on any U.S. Navy vessel shall obtain boarding authorization from the Commanding Officer of the vessel before boarding.

(b) Travel Policy. The Government will reimburse the contractor for allowable travel costs incurred by the contractor in performance of the contract in accordance with FAR Subpart 31.2. Travel required for tasks assigned under this contract shall be governed in accordance with: Federal Travel Regulations, prescribed by the General Services Administration for travel in the conterminous 48 United States, (hereinafter the FTR); Joint Travel Regulation, Volume 2, DoD Civilian Personnel, Appendix A, prescribed by the Department of Defense, for travel in Alaska, Hawaii, The Commonwealth of Puerto Rico, and territories and possessions of the United States (hereinafter JTR); and Standardized Regulations (Government Civilians, Foreign Areas), Section 925, "Maximum Travel Per Diem Allowances for Foreign Areas," prescribed by the Department of State, for travel in areas not covered in the FTR or JTR (hereinafter the SR).

(c) Travel. Travel and subsistence are authorized for travel beyond a fifty-mile radius of the contractor's office whenever a task assignment requires work to be accomplished at a temporary alternate worksite. No travel or subsistence shall be charged for work performed within a fifty-mile radius of the contractor's office. The contractor shall not be paid for travel or subsistence for contractor personnel who reside in the metropolitan area in which the tasks are being performed. Travel performed for personal convenience, in conjunction with personal recreation, or daily travel to and from work at the contractor's facility will not be reimbursed.

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(1) For travel costs other than described in paragraph (c) above, the contractor shall be paid on the basis of actual amount paid to the extent that such travel is necessary for the performance of services under the contract and is authorized by the COR in writing.

(2) When transportation by privately owned conveyance is authorized, the contractor shall be paid on a mileage basis not to exceed the applicable Government transportation rate as contained in the FTR, JTR or SR. Authorization for the use of privately owned conveyance shall be indicated in the basic contract. Distances traveled between points shall be shown on invoices as listed in standard highway mileage guides. Reimbursement will not exceed the mileage shown in the standard highway mileage guides.

(3) The contractor agrees, in the performance of necessary travel, to use the lowest cost mode commensurate with the requirements of the mission as set forth in the basic contract and in accordance with food traffic management principles. When it is necessary to use air or rail travel, the contractor agrees to use coach, tourist class, or similar accommodations to the extent consistent with the successful and economical accomplishment of the mission for which the travel is being performed.

(4) The contractor's invoices shall include receipts or other evidence substantiating actual costs incurred for authorized travel. In no event will such payments exceed the rates of common carriers.

(d) Vehicle and/or Truck Rentals. The contractor shall be reimbursed for actual rental/lease of special vehicles and/or trucks (i.e., of a type not normally used by the contractor in the conduct of its business) only if authorized in the basic contract or upon approval by the COR. Reimbursement of such rental shall be made based on actual amounts paid by the contractor. Use of rental/lease costs of vehicles and/or trucks that are of a type normally used by the contractor in the conduct of its business are not subject to reimbursement.

(e) Car Rental. The contractor shall be reimbursed for car rental, exclusive of mileage charges, as authorized in the basic contract or upon approval by the COR, when the services are required to be performed beyond the normal commuting distance from the contractor's facilities. Car rental for a team on TDY at one site will be allowed for a minimum of four (4) persons per car, provided that such number or greater comprise the TDY team.

(f) Per Diem. The contractor shall not be paid for per diem for contractor personnel who reside in the metropolitan areas in which the tasks are being performed. Per Diem shall not be paid on services performed within a fifty-mile radius of the contractor's home office or the contractor's local office. Per Diem is authorized for contractor personnel beyond a fifty-mile radius of the contractor's home or local offices whenever a task assigned requires work to be done at a temporary alternate worksite. Per Diem shall be paid to the contractor only to the extent that overnight stay is necessary and authorized under this contract. The authorized per diem rate shall be the same as the prevailing per diem in the worksite locality. These rates will be based on rates contained in the FTR, JTR or SR. The applicable rate is authorized at a flat seventy-five (75%) percent on the day of departure from contractor's home or local office, and on the day of return. Reimbursement to the contractor for per diem shall be limited to actual payments to per diem defined herein. The contractor shall provide actual payments of per diem defined herein. The contractor shall provide supporting documentation for per diem expenses as evidence of actual payment.

(g) Shipboard Stays. Whenever work assignments require temporary duty aboard a Government ship, the contractor will be reimbursed at the per diem rates identified in paragraph C8101.2C or C81181.3B(6) of the Department of Defense Joint Travel Regulations, Volume II.

(h) Special Material. "Special material" includes only the costs of material, supplies, or services which is peculiar to the ordered data and which is not suitable for use in the course of the contractor's normal business. It shall be furnished pursuant to specific authorization approved by the COR. The contractor will be required to support all material costs claimed by its costs less any applicable discounts. "Special materials" include, but are not limited to, graphic reproduction expenses, or technical illustrative or design requirements needing special processing.

#### 5252.242-9515 RESTRICTION ON THE DIRECT CHARGING OF MATERIAL (NAVAIR) (JUL 1998)

(a) The term "material" includes supplies, materials, parts, equipment, hardware, and Information Technology (IT) resources including equipment, services and software. This is a service contract and the procurement of material

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of any kind that are not incidental to and necessary for contract performance may be determined to be unallowable costs pursuant to FAR Part 31. No materials may be acquired under the contract without the prior written authorization of the Contracting Officer's Representative (COR). IT resources may not be procured under the material line item of this contract unless the approvals required by Department of Defense purchasing procedures have been obtained. Any material provided by the contractor is subject to the requirements of the Federal Acquisition Regulation (FAR), the Defense Federal Acquisition Regulation Supplement (DFARS), and applicable Department of the Navy regulations and instructions.

(b) Prior written approval of the COR shall be required for all purchases of materials. If the contractor's proposal submitted for a task order includes a list of materials with associated prices, then the COR's acceptance of the contractor's proposal shall constitute written approval of those purchases.

(c) The costs of general purpose business expenses required for the conduct of the contractor's normal business operations will not be considered an allowable direct cost in the performance of this contract. General purpose business expenses include, but are not limited to, the cost for items such as telephones and telephone charges, reproduction machines, word processing equipment, personal computers and other office equipment and office supplies.

#### **5252.242-9502 TECHNICAL DIRECTION (NAVAIR) (APR 2011)**

(a) Definition. Technical Direction Letters (TDLs) are a means of communication between the Contracting Officer's Representative (COR) or SeaPort-e Task Order Manager (TOM), and the contractor to answer technical questions, provide technical clarification, and give technical direction regarding the content of the Statement of Work (SOW) of a Contract, Order, or Agreement; herein after referred to as contract.

(i) "Technical Direction" means "clarification of contractual requirements or direction of a technical nature, within the context of the SOW of the contract."

(b) Scope. The Defense Federal Acquisition Regulation Supplement (DFARS) 201.602-2 states that the Contracting Officer may designate qualified personnel as a COR. In this capacity, the COR or TOM may provide Technical Direction to the contractor, so long as the Technical Direction does not make any commitment or change that affects price, quality, quantity, delivery, or other terms and conditions of the contract. This Technical Direction shall be provided consistent with the limitations specified below.

(c) Limitations. When necessary, Technical Direction concerning details of requirements set forth in the contract, shall be given through issuance of TDLs prepared by the COR or TOM subject to the following limitations.

(i) The TDL, and any subsequent amendments to the TDL, shall be in writing and signed by both the COR or TOM, and the Contracting Officer prior to issuance of the TDL to the contractor. Written TDLs are the only medium permitted for use when technical direction communication is required. Any other means of communication (including such things as Contractor Service Request Letters, Authorization Letters, or Material Budget Letters) are not permissible means of communicating technical direction during contract performance.

(ii) In the event of an urgent situation, the COR/TOM may issue the TDL directly to the contractor prior to obtaining the Contracting Officer's signature.

(iii) Each TDL issued is subject to the terms and conditions of the contract and shall not be used to assign new work, direct a change to the quality or quantity of supplies and/or services delivered, change the delivery date(s) or period of performance of the contract, or change any other conditions of the contract. TDLs shall only provide additional clarification and direction regarding technical issues. In the event of a conflict between a TDL and the contract, the contract shall take precedence.

(iv) Issuance of TDLs shall not incur an increase or decrease to the contract price, estimated contract amount (including fee), or contract funding, as applicable. Additionally, TDLs shall not provide clarification or direction of a technical nature that would require the use of existing funds on the contract beyond the period of

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performance or delivery date for which the funds were obligated.

(v) TDLs shall provide specific Technical Direction to the contractor only for work specified in the SOW and previously negotiated in the contract. TDLs shall not require new contract deliverables that may cause the contractor to incur additional costs.

(vi) When, in the opinion of the contractor, a TDL calls for effort outside the terms and conditions of the contract or available funding, the contractor shall notify the Contracting Officer in writing, with a copy to the COR or TOM, within two (2) working days of having received the Technical Direction. The contractor shall undertake no performance to comply with the TDL until the matter has been resolved by the Contracting Officer through a contract modification or other appropriate action.

(vii) If the contractor undertakes work associated with a TDL that is considered to be outside the scope of the contract, the contractor does so at its own risk and is not subject to recover any costs and fee or profit associated with the scope of effort.

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## SECTION I CONTRACT CLAUSES

### SECTION I

#### CLAUSES INCORPORATED BY REFERENCE

52.216-8 -- FIXED FEE (MAR 1997)

#### CLAUSES INCORPORATED BY FULL TEXT

52.219-6 -- NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE. (JUNE 2003)

(a) Definition. "Small business concern," as used in this clause, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the size standards in this solicitation.

(b) General.

(1) Offers are solicited only from small business concerns. Offers received from concerns that are not small business concerns shall be considered nonresponsive and will be rejected.

(2) Any award resulting from this solicitation will be made to a small business concern.

(c) Agreement. A small business concern submitting an offer in its own name shall furnish, in performing the contract, only end items manufactured or produced by small business concerns in the United States or its outlying areas. If this procurement is processed under simplified acquisition procedures and the total amount of this contract does not exceed \$25,000, a small business concern may furnish the product of any domestic firm. This paragraph does not apply to construction or service contracts.

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## **SECTION J LIST OF ATTACHMENTS**

Attachment 1 DD254 Contract Security Classification Specification

Attachment 2 Performance Metrics

Attachment 3 Labor Category Breakdown

Attachment 4 Task Order Manager Appointment Letter

Exhibit A CDRLs (A001 - A007)