

**DELIVERY ORDER**

**FINAL**

1. CONTRACT NO. N00178-04-D-4147	2. DELIVERY ORDER NO. HR05	3. EFFECTIVE DATE 07/12/2006	4. PURCHASE REQUEST NO. N61331-06-NR-55426
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5. ISSUED BY NSWC, PANAMA CITY Diane M Morris XPS2 110 Vernon Avenue Panama City, FL 32407-7001 diane.m.morris1@navy.mil 850-235-5386 Ext.	CODE N61331	6. ADMINISTERED BY DCMA SOUTHERN VIRGINIA 190 BERNARD ROAD, BLDG 117 FORT MONROE, VA 23651	CODE S5111A
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7. CONTRACTOR Technical Systems Integration, Inc. 816 Greenbrier Circle, Suite 208 Chesapeake, VA 23320	CODE OWWV3	FACILITY	8. DELIVERY DATE See Section F
			9. CLOSING DATE/TIME
			SET ASIDE TYPE
			10. MAIL INVOICES TO See Section G

11. SHIP TO See Section D	12. PAYMENT WILL BE MADE BY DFAS Columbus Center, South Entitlement Operations P.O. Box 182264 Columbus, OH 43213	CODE HQ0338
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13. TYPE OF ORDER	D	X	This delivery order/call is issued on another Government agency or in accordance with and subject to terms and conditions of above-numbered contract.
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ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.

Technical Systems  
Integration, Inc.

Francis I. Bartlett,  
President

NAME OF CONTRACTOR

SIGNATURE

TYPED NAME AND TITLE

DATE SIGNED

14. ACCOUNTING AND APPROPRIATION DATA See Section G
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15. ITEM NO.	16. SCHEDULE OF SUPPLIES/SERVICES	17. QUANTITY ORDERED/ACCEPTED*	18. UNIT	19. UNIT PRICE	20. AMOUNT
See the Following Pages					

*If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle.	21. UNITED STATES OF AMERICA By: Mark P Ross CONTRACTING/ORDERING OFFICER	07/13/2006	22. TOTAL \$2,210,654
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SECTION	DESCRIPTION	SECTION	DESCRIPTION
B	SUPPLIES OR SERVICES AND PRICES/COSTS	H	SPECIAL CONTRACT REQUIREMENTS
C	DESCRIPTION/SPECS/WORK STATEMENT	I	CONTRACT CLAUSES
D	PACKAGING AND MARKING	J	LIST OF ATTACHMENTS
E	INSPECTION AND ACCEPTANCE		
F	DELIVERIES OR PERFORMANCE		
G	CONTRACT ADMINISTRATION DATA		

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## GENERAL INFORMATION

This order is incrementally funded, FAR 52.232-22, LIMITATION OF FUNDS (APR 1984), Section I of the basic contract applies.

Changes have been made to Section F, Deliveries and Performance, Period of Performance, Section G, Contract Administration Data, Task Order Manager have been identified and Section H, Organizational Conflict of Interest clause is invoked.

This action incrementally funds CLIN 1000 in the amount of \$684,817.00.

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This is a competitive procurement among all contractors in the Gulf Coast Zone. It is anticipated that a Cost-Plus-Fixed-Fee, Award Term Form Task Order will be awarded as a result of this solicitation-see FAR 16.306(d)(2).

Questions and comments must be submitted via the Question and Answer module in SEAPORT-E. In the event the SEAPORT-E system is not available or is experiencing technical difficulties, offerors shall notify the cognizant Government Contract Specialist, Ms. Diane Morris, phone (850) 235-5386 and e-mail [diane.m.morris1@navy.mil](mailto:diane.m.morris1@navy.mil).

Contractor should provide name and telephone number of their DCAA representative. Also, please provide your SEAPORT Contract No.

SECTION B SUPPLIES OR SERVICES AND PRICES

CLIN - SUPPLIES OR SERVICES	Unit	Est. Cost	Fixed Fee	CPFF
Item Supplies/Services Qty				
1000 TERM FORM TASK ORDER - SEE FAR16.306(d)(2) Provide services for Chemical, Biological, and Radiological Defense (CBR-D) Individual Protection Equipment (IPE) Technical Design (TDA), Acquisition Engineering (AEA) and In-Service Engineering Agent (ISEA) support per Section C and the attached Contract Data Requirements List (CDRL). Travel is estimated at \$200,000 annually. Material is estimated at \$78,000 annually. These amounts should be added to the contractor's proposal. (OTHER) (OTHER)	39520.0 LH	\$2,047,752	\$162,902	\$2,210,654
100001 PR# 61794468 \$459,300 ACRN: AA				
100002 PR# 61783902 \$204,000 ACRN: AB				
100003 PR# 61783896 \$ 21,517 ACRN: AC				

Item	Supplies/Services Qty	Unit	Est. Cost	Fixed Fee	CPFF
1001 TERM FORM TASK ORDER - SEE FAR16.306(d)(2) Provide services for Chemical, Biological, and Radiological Defense (CBR-D) Individual Protection Equipment (IPE) Technical Design (TDA), Acquisition Engineering (AEA) and In-Service Engineering Agent (ISEA) support per Section C and the attached Contract Data Requirements List (CDRL). Travel is estimated at \$200,000 annually. Material is estimated at \$78,000 annually. These amounts should be added to the contractor's	39520.0 LH		\$2,093,061	\$166,804	\$2,259,865

proposal. (OTHER)  
(OTHER)  
Option

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
1002	TERM FORM TASK ORDER - SEE FAR16.306(d)(2) Provide services for Chemical, Biological, and Radiological Defense (CBR-D) Individual Protection Equipment (IPE) Technical Design (TDA), Acquisition Engineering (AEA) and In-Service Engineering Agent (ISEA) support per Section C and the attached Contract Data Requirements List (CDRL). Travel is estimated at \$200,000 annually. Material is estimated at \$78,000 annually. These amounts should be added to the contractor's proposal. (OTHER) (OTHER) Option	39520.0	LH	\$2,147,348	\$171,586	\$2,318,934

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4000	TERM FORM TASK ORDER - SEE FAR16.306(d)(2) Provide services for Chemical, Biological, and Radiological Defense (CBR-D) Individual Protection Equipment (IPE) Technical Design (TDA), Acquisition Engineering (AEA) and In-Service Engineering Agent (ISEA) support per Section C and the attached Contract Data Requirements List (CDRL). Travel is estimated at \$200,000 annually. Material is estimated at \$78,000 annually. These amounts should be added to the contractor's proposal. (OTHER) (OTHER) Option	39520.0	LH	\$2,203,543	\$176,544	\$2,380,087

Item	Supplies/Services	Qty	Unit	Est. Cost	Fixed Fee	CPFF
4001	TERM FORM TASK ORDER - SEE	39520.0	LH	\$2,259,935	\$181,504	\$2,441,439

FAR16.306(d)(2)  
Provide services  
for Chemical,  
Biological, and  
Radiological  
Defense (CBR-D)  
Individual  
Protection  
Equipment (IPE)  
Technical Design  
(TDA),  
Acquisition  
Engineering (AEA)  
and In-Service  
Engineering Agent  
(ISEA) support  
per Section C and  
the attached  
Contract Data  
Requirements List  
(CDRL). Travel is  
estimated at  
\$200,000  
annually.  
Material is  
estimated at  
\$78,000  
annually. These  
amounts should be  
added to the  
contractor's  
proposal. (OTHER)  
(OTHER)  
Option

#### EXERCISE OF AWARD TERMS

The Award Term provisions in Section H of the contract apply to CLINS 1000, 1001, 1002, 4000 and 4001. If elected, award term periods will be exercised prior to the end of the then current contract year. For example, Year 2 will be awarded prior to the end of the Base Year, Year 3 will be awarded prior to the end of Year 2 and so on. Award of terms for performance beyond the expiration of the basic contract on 31 March 2009 is contingent on the basic contract being extended by the PCO.

## SECTION C DESCRIPTIONS AND SPECIFICATIONS

### STATEMENT OF WORK

FOR

CHEMICAL, BIOLOGICAL, AND RADIOLOGICAL DEFENSE (CBR-D)

INDIVIDUAL PROTECTION EQUIPMENT (IPE)

TECHNICAL DESIGN (TDA), ACQUISITION ENGINEERING (AEA), AND

IN-SERVICE ENGINEERING AGENT (ISEA) SUPPORT

05 May 2006

#### 1.0 SCOPE

The overall scope of this work is to harden Chemical, Biological, and Radiological Defense (CBR-D) for all U.S. Navy afloat, expeditionary, and ashore forces. The Navy is required to provide technical input to the Joint Program Executive Officer (JPEO) and Joint Program Management Office-Individual Protection (JPM-IP) to ensure Navy requirements are taken into consideration during system development, procurement, and fielding. The Navy is also required to sustain and maintain the readiness of CBR-D new systems provided by the JPEO and legacy CBR-D systems in the Fleet. Naval Surface Warfare Center Panama City (NSWC-PC) Code S14 has been tasked by Naval Sea Systems Command (NAVSEA) Code 05P5, the CBR-D Technical Warrant Holder, with the duties and responsibilities of the CBR-D Individual Protection Equipment (IPE) Manager, Technical Design Agent (TDA), and Acquisition Engineering Agent (AEA) which includes providing direction and oversight of the In-Service Engineering Agent (ISEA). This work will provide support and technical services, to include Integrated Logistic Support (ILS), engineering services, document development; plan, program, and budget for current and future year requirements across the FYDP; financial tracking, Fleet support scheduling, and distribution and installation of CBR-D systems and equipment on afloat and ashore assets from the NAVSEA Consolidated Storage Facility (CSF) located in Fort Worth, Texas. Work will be identified in Technical Direction Letters (TDLs). The TDL will describe the effort, the labor category and period of performance. Travel will be required from various locations to and from Washington DC, Norfolk VA, San Diego CA, Fort Worth TX, Great Lakes IL, and Panama City FL.

#### 2.0 APPLICABLE DOCUMENTS

The following documents, of the exact issue shown, form a part of this statement of work (SOW) to the extent specified herein. In the event of conflict between the documents referenced and the contents of this SOW, the SOW shall supersede. Second tier and lower references, (i.e., those referenced in the primary references) shall be used for guidance only.

##### 2.1 Military Standards

(a) DOD Product Marking Standards including UID

##### 2.2 Military Specifications

None

##### 2.3 Other Documents

(a) Technical Manual 3-4240-346-10 Operators Manual for M40A/1

(b) TM 3-4240-346-20&P Unit Maintenance manual M40A/1 series masks

(c) S6470-AB-MMO-010

(d) Technical Manual for MCU-2P &A/P masks

(e) TM 3-4240-341-10 Technical Manual Operators Instructions, M45 Mask

(f) Technical Instruction (TI) 10010-20/5 CBR Serviceability Inspection Instructions

(g) TM 8415-10/3 Operators Manual Joint Service Lightweight Integrated Suit Technology Chemical Protective Ensemble

- (h) TDA-99 Operators Manual
- (i) Damage Control Information Newsletters #73, 75, 76, and 79
- (j) Radiac Policies and Procedures TM 100.10-20/5B
- (k) Naval Ships Technical Manual NSTM Chap. 470
- (l) NAVSUP P548 Integrated Logistics Support Handbook
- (m) NAVSUP P485 Vol. I Supply Procedures (Afloat) and Vol. II (Ashore)
- (n) NAVSUP P529 Warehouse Modernization and Layout Planning Guide

### 3.0 REQUIREMENTS

#### 3.1 Individual Protection Equipment (IPE) Manager

The contractor shall perform the following efforts using documents listed in SOW Paragraph 2.0 for guidance.

##### 3.1.1 Program Management Support

The contractor shall provide general program management and administrative support for CBR IPE new acquisition and in-service programs/initiatives. The contractor shall assist the CBR IPE Manager with oversight responsibilities for engineering and technical issues for IPE. Responsibilities for IPE include all components associated with protective masks and protective clothing ensembles including, special tools, test, measurement, and diagnostic equipment (TMDE). The contractor shall prepare official correspondence (memorandums, letters and naval messages), prepare presentations and briefings (slide presentations), prepare program and technical point papers, develop program management plans, and provide general records filing.

##### 3.1.2 Strategic Planning for Technology Programs:

The contractor shall assist with strategic planning for next generation IPE programs.

##### 3.1.3 Budget Development and Analysis

The contractor shall assist with development of the CBR POM and PR budget submissions.

##### 3.1.4 Concept Development and Requirements Analysis

The contractor shall assist with monitoring the next generation IPE concept development and requirement analysis from both the systems commands perspective as well as the fleet perspective.

##### 3.1.5 Design, Engineering, Integration and Program Reviews

The contractor shall participate in design, engineering, integration and program reviews.

##### 3.1.6 Test and Evaluation

The contractor shall assist with monitoring of test and evaluation efforts for new or modified IPE.

##### 3.1.7 Integrated Logistics Support

The contractor shall monitor the development of new CBR-D IPE logistics concepts for Navy with emphasis on integration with the Navy Reserve, USMC and Coast Guard, and MSC programs.

##### 3.1.8 Acquisition and Life Cycle Management

The contractor shall assist the Acquisition Engineering Agent (AEA) to support the spectrum of total life cycle management functions from planning yard support to modernization planning and execution, installation support, training design and delivery and technical documentation development and support. Assist the AEA with Participating Acquisition Requirements Manager (PARM) functions for any NAVSEA 05P5 CBR-D IPE related initiatives that require the assignment of a PARM (e.g., CBR-D IPE Stowage Enhancement Alterations).

##### 3.1.9 CBR-D IPE Related Issues

The contractor shall assist the AEA with the day-to-day management of Issues involving Individual Protection Equipment, Joint Storage Facility (JSF) and the United States Marine Corps (USMC) Equipment Assessment Unit (EAU) issues. The support shall consist of the following:

- Providing direct support to Commander Fleet Forces Command, Numbered Fleets, Type Commanders; Commander Naval Surface Forces, Commander Naval Air Forces, Commander Naval Submarine Forces, Naval Expeditionary Combatant Command, Special Warfare Command, Naval Air Systems Command, Military Sealift Command, Naval Personnel Development Command, Naval Facilities Command, Chief of Naval Installations, in support of the CBRNE Program. Respond to emergent Fleet and Headquarters program and technical issues.
- Interfacing equipment item managers to ensure Navy specific issues are addressed when decisions are made for Army (USA), Marines (USMC), Air Force (USAF), Coast Guard (USCG), Naval Reserves (USNR), and Military Sealift Command (MSC) managed equipment.
- Disseminating information received from equipment item managers to all appropriated Navy activities.
- Monitoring participation in meetings and activities of the Joint Service working groups.
- Interfacing with the Joint Service CBR-D community concerning issues that impact Navy CBR-D individual protection equipment and support equipment.
- Interfacing with numerous Navy organizations and Headquarters, and participating program, policy, and budgetary meetings and conferences.
- Coordinating the implementation of policy and configuration changes in support of CBR-D IPE, special tools, test and support equipment.

#### 3.1.9 IPE Assets

The contractor shall assist the AEA with the monitoring of IPE asset inventory and incoming/outgoing shipments of Navy CBD assets.

#### 3.1.10 Activity Monitoring

The contractor shall assist the AEA with monitoring the execution and performance of the efforts of the ISEA, JSF, East and West Coast HUBS and EAU.

#### 3.2 Technical Design Agent (TDA) Support

The contractor shall perform the following efforts using documents listed in SOW Paragraph 2.0 for guidance.

3.2.1 The contractor shall provide program support for the Chemical, Biological and Radiological Defense (CBR-D) efforts. Support includes administrative, information management and financial support.

3.2.2 The contractor shall develop documents and reports using Microsoft software, PBMS Lite and CBM Web in support of code S14.

3.2.3 The contractor shall provide technical and documentation support for various Chemical/Biological Individual Protection Equipment Programs.

3.2.4 The contractor shall provide system engineering and testing support for new and existing-D programs.

3.2.5 The contractor shall provide necessary support for upcoming developmental/ operational testing, data collection, TEMP, Test Review, Test Report generation and various IPT meetings for AFS/ JB2GU, JASQ and JSGPM programs.

3.2.6 The contractor shall deliver a status report to the cognizant manager that identifies the contractor personnel working on the effort; by labor category, hours expended, funds expended, work performed, accomplishments and planning progress.

#### 3.3 Acquisition Engineering Agent (AEA) Support

The contractor shall perform the following efforts using documents listed in SOW Paragraph 2.0 for guidance.

##### 3.3.1 Program Management

The contractor shall provide general program management and administrative support for individual protection equipment (IPE) new acquisition and in-service programs/initiatives. Assist the Acquisition Engineering Agent (AEA) with oversight responsibilities for engineering and technical issues for IPE. The contractor shall prepare official correspondence (memorandums, letters and naval messages), prepare

presentations and briefings (slide presentations), prepare program and technical point papers, develop program management plans and provide general records filing. The responsibilities for IPE include all components associated with protective masks and protective clothing ensembles including, special tools, test, measurement, and diagnostic equipment (TMDE).

### 3.3.2 Program Support

The contractor shall provide support for IPE new acquisitions and in-service programs and initiatives, including sustainment and modernization. The contractor shall assist the AEA with oversight responsibilities for engineering and technical issues for IPE. Responsibilities for IPE include all components associated with protective masks and protective clothing ensembles including footwear systems, gloves, garments, special tools and test, measurement, and diagnostic equipment (TMDE).

#### 3.3.2.1 Components of the ensemble are as follows:

- JSLIST Over-garment and trousers, Desert and Woodland patterns (fielded).
- Joint Block 1 Glove Upgrade (JB1GU) (fielded) and Joint Block 2 Glove Upgrade (JB2GU) (development) protective glove.
  - o Alternative Footwear Solution (AFS) (development) boot.
  - o Acton Lightweight Boot (ALO) (fielded) (Navy).
  - o Integrated Footwear Solution (IFS) (development) (sock).
  - o Combat Vehicle Crewman (CVC) variant (development).
  - o Joint Chemical Ensemble (JCE) (future development).

3.3.2.2 The contractor shall provide programmatic and administrative support as required. To support urgent Government requirements, the contractor shall maintain continuous and reliable voice and e-mail communications with Government personnel during performance of this task.

### 3.3.3 Administrative Support

The contractor shall prepare official correspondence (memorandums, letters and naval messages), prepare presentations and briefings (slide presentations), prepare program and technical point papers, develop program management/financial plans and provide general records filing.

### 3.3.4 Strategic Planning for Technology Programs

The contractor shall assist with strategic planning for next generation IPE programs.

### 3.3.5 Concept Development and Requirements Analysis

The contractor shall monitor the next generation IPE concept development and requirement analysis from both the systems commands perspective as well as the fleet perspective.

### 3.3.6 Design, Engineering, Integration and Program Reviews

The contractor shall participate in design, engineering, integration and program reviews.

### 3.3.7 Test and Evaluation

The contractor shall monitor test and evaluation efforts for new or modified IPE including the development of test plans and test reports.

### 3.3.8 Integrated Logistics Support

The contractor shall develop new CBR-D IPE logistics concepts for the Navy with emphasis on integration with the Navy Reserve, USMC and Coast Guard, and MSC programs.

### 3.3.9 Acquisition and Life Cycle Management

The contractor shall assist the Acquisition Engineering Agent (AEA) to support the spectrum of total life cycle management functions from planning yard support to modernization planning and execution, installation support, training design and delivery and technical documentation development and support. The contractor assist the AEA with Participating Acquisition Requirements Manager (PARM) functions for any NAVSEA 05P5 CBR-D IPE related initiatives that require the assignment of a PARM (e.g., CBR-D IPE

Stowage Enhancement Alterations).

### 3.3.10 CBR-D IPE Related Issues

The contractor shall assist the AEA with the day-to-day management of Issues involving Individual Protection Equipment, Consolidated Storage Facility (CSF) and the United States Marine Corps (USMC) Equipment Assessment Unit (EAU) issues such as:

- Responding to emergent Fleet and Headquarters program and technical issues.
- Interfacing with equipment item managers to ensure Navy specific issues are addressed when decisions are made for Army (USA), Marines (USMC), Air Force (USAF), Coast Guard (USCG), Naval Reserves (USNR), and Military Sealift Command (MSC) managed equipment.
- Disseminating information received from equipment item managers to all appropriated Navy activities.
- Monitoring participation in meetings and activities of the Joint Service working groups. Interfacing with the Joint Service CBR-D community concerning issues that impact Navy CBR-D Individual Protection Equipment and support equipment.
- Coordinating the implementation of policy and configuration changes in support of CBR-D IPE, special tools, test and support equipment.

### 3.3.11 IPE Assets

The contractor shall assist the AEA with the monitoring of IPE asset inventory and incoming and outgoing shipments of Navy CBD assets.

### 3.3.12 Activity Monitoring

The contractor shall assist the AEA with monitoring the execution and performance of the efforts of the In-Service Engineering Agent (ISEA), JSF, East and West Coast HUBS and EAU. The contractor shall provide program support for the Chemical, Biological and Radiological Defense (CBR-D) Individual Protection program efforts. Support includes administrative, information, and financial support.

## 3.4 In Service Engineering Agent (ISEA) Support

The contractor shall perform the following efforts using documents listed in SOW Paragraph 2.0 for guidance.

### 3.4.1 General Program And Technical Support

The contractor shall assist the In-Service Engineering Agent (ISEA) in providing the AEA with program and technical support. Contractor support shall consist of monitoring, design verification, design validation, system assurance (quality and safety), documentation, production support, data analysis, maintenance engineering, installation design and support, Fleet support, training, integrated logistics support (ILS) planning, training development, data management, test/support equipment analysis and support, supply support planning, and maintenance and repair support for NAVSEA 05P5 throughout the post-acquisition/operations and support phase.

### 3.4.2 CBR-D IPE Related Issues

The contractor shall support the ISEA with technical Issues involving Individual Protection Equipment, Joint Storage Facility (JSF) and the United States Marine Corps (USMC) Equipment Assessment Unit (EAU) issues. At a minimum, this shall consist of:

- Liaison and engineering support for user/training commands.
- Updating and maintaining the Integrated Logistics Support (ILS) documents for CBR-D equipment.
- Updating and maintaining equipment technical manuals and Planned Maintenance System (PMS) documents.
- Reviewing and updating training curriculums to include development of an Integrated Learning Environment.
- Preparing inputs to NAVSEA 05P5 for required updates to Navy Ships' Technical Manual Chapters 470 and 070 and the Design Data Sheet 671-1 (Stowage for Chemical, Biological, and Radiological Defense Outfitting Equipment and Material).

- Interfacing with equipment item managers to ensure Navy specific issues are addressed when decisions are made for Army/Marines/Air Force managed equipment.
- Disseminating information received from Army/Marines/Air Force equipment item managers to all interested Navy activities.
- Communicating information from surveillance programs on shelf life and disposal of CBD equipment to Fleet and shore activities via Naval messages.
- Preparing and issuing naval message advisories concerning technical, material readiness and logistics issues as required.
- Participating in meetings and activities of the Joint Service Mask Technical Working Group, the Joint Service Nuclear Biological Chemical (NBC) Working Group, and the NBC Shelf Life Working Group.
- Interfacing with the Joint Service CBR-D community concerning issues that impact Navy CBR-D individual protection equipment and support equipment.
- Assisting MSC/Coast Guard and other non-Fleet equipment users with technical issues and questions.
- Ensuring that CBR-D IPE is provided to ships as required to fill shortfalls discovered during inventory and replacement of unserviceable CBR-D IPE.

#### 3.4.3 CBR-D IPE Readiness Improvement Program (RIP)

The contractor shall assist the ISEA with activities associated with the execution of RIP projects. Activities shall consist of :

- Assisting with the management and the execution efforts of the Teams that support the RIP program.
- Generating logistics support documentation to support the RIP.
- Generating briefings, status updates, weekly summary reports for daily operations and overall workflow process to NAVSEA, OPNAV and CFFC.
- Providing troubleshooting and responses to Fleet inquires regarding all facets of the RIP process.
- Attending working group meetings with CFFC, as required, for decision-making sessions on CBR-D schedule planning.
- Preparing in and out briefs conducted at each activity for the RIP process.
- Making recommendations for refinement of the RIP process schedule as necessary and as directed by NAVSEA to support ever-changing ships' schedules.
- Monitoring the Consolidated Storage Facility (CSF) activities involving the RIP process.
- Monitoring the East and West Coast material distribution HUB activities involving the RIP process.
- Preparing RIP IPE material projections to include 30, 60 and 90 day material availability projections.

#### 3.5 Monthly Status Report

The contractor shall prepare a monthly status report that documents the status of contractor effort towards achieving contract objectives. The report shall identify accomplishments to date and difficulties encountered, and compare the status achieved to planned goals and the resources expended. The status report shall also include a detail listing of all material purchases, including the specific cost of each item procured.

#### 4.0 GOVERNMENT FURNISHED INFORMATION (GFI)

The Government will provide the Contractor with access to the following:

- CBR-D IPE Allowance Equipage Lists (AELs) for all ship classes
- CBR-D IPE Tables of Allowances (TOAs) for all Navy Expeditionary Units
- NSTM-470
- Roster of all Sailors with a list of mask and protective garment sizes for each Sailor
- ILS material for government provided equipment
- Access to the CBR Operations Management Information System (OSIMS)

· Access to JPEO-CBD IDE

Disposition of GFI shall be made at contract completion.

#### 5.0 DELIVERABLES

All data deliverables shall be delivered in accordance with the schedules as specified in the attached Contract Data Requirements List (CDRL), DD Form 1423, Exhibit A.

Minimum Protection Requirements for Controlled Unclassified Information: Security classification guides (OPNAVINST 5513 series) and unclassified limited documents (e.g., FOUO, Distribution Statement Controlled) are not authorized for public release and, therefore, cannot be posted on a publicly accessible webserver or transmitted over the Internet unless appropriately encrypted.

#### 6.0 PERIOD OF PERFORMANCE

The period of performance will be from award of task order until one (1) year after award. It is anticipated that four (4) award terms may be earned.

#### 7.0 SECURITY

All documents prepared under this task order shall be UNCLASSIFIED. No access to classified material is required in the performance of this order.

#### 8.0 DISTRIBUTION LIMITATION STATEMENT

Technical information generated under this task order shall carry the following distribution statement on the cover and title page (if any).

**DISTRIBUTION AUTHORIZED TO DEPARTMENT OF DEFENSE AND DOD CONTRACTORS ONLY; ADMINISTRATIVE/OPERATIONAL USE; (DATE). OTHER REQUESTS FOR THIS DOCUMENT SHALL BE REFERRED TO COMMANDING OFFICER, NAVAL SURFACE WARFARE CENTER PANAMA CITY, CODE S14, 110 VERNON AVENUE, PANAMA CITY, FLORIDA 32407-7001.**

**DESTRUCTION NOTICE - FOR CLASSIFIED DOCUMENTS, FOLLOW PROCEDURES IN DOD 5220.22-M, NATIONAL INDUSTRIAL SECURITY PROGRAM OPERATING MANUAL, CHAPTER 5, SECTION 7 OR DOD 5200.1-R, INFORMATION SECURITY PROGRAM REGULATION. FOR UNCLASSIFIED, LIMITED DOCUMENTS, DESTROY BY ANY METHOD THAT WILL PREVENT DISCLOSURE OF CONTENTS OR RECONSTRUCTION OF THE DOCUMENT.**

#### 9.0 RELEASE OF INFORMATION

All technical data provided to the contractor by the Government will be protected from public disclosure in accordance with markings contained thereon. All other information relating to the items to be delivered or services to be performed under this task order may not be disclosed by any means without prior approval of the authorized representative of the Contracting Officer. Dissemination or public disclosure includes, but is not limited to, permitting access to such information by foreign nationals or by any other person or entity; publication of technical or scientific papers, advertising, or any other proposed public release. The contractor shall provide adequate physical protection to such information so as to preclude access by any person or entity not authorized such access by the Government.

#### 10.0 PERFORMANCE BASED REQUIREMENTS

This requirement is performance based. The incentive for satisfactory or better performance is contained in the order (award term provisions). The Government Technical POC will report the quality of performance to the PCO not later than 45 days prior to the completion of each performance period (base or option) during the order or sooner, if required, to correct less than satisfactory performance.

## SECTION D PACKAGING AND MARKING

Packaging and marking, if applicable, shall be in accordance with best commercial practices.

## SECTION E INSPECTION AND ACCEPTANCE

Inspection and acceptance of deliverables will be by Government personnel at the Naval Support Activity, Panama City Florida

## SECTION F DELIVERIES OR PERFORMANCE

### SHIP TO ADDRESS

Naval Support Activity Panama City

Attn: Receiving Officer

100 Vernon Ave

Panama City Beach FL 32407-7018

FOB: Destination

### PERIOD OF PERFORMANCE

The period of performance for the base year will be from the date of award through one year after award. There are four award term options, each with a period of performance of one year. The option specific dates will be establish at award.

Second Year 12 July 2007 thru 11 July 2008

Third Year 12 July 2008 thru 11 July 2009

Fourth Year 12 July 2009 thru 11 July 2010

Fifth Year 12 July 2010 thru 11 July 2011

## SECTION G CONTRACT ADMINISTRATION DATA

### Accounting Data

SLINID	PR Number	Amount
100001	61794468	459300.00
LLA : AA 1761804 22CA 000 00022 0068566 2D CCC401 000226CC253Q N0002206RCCC401 ACRN: AA		
100002	61783902	204000.00
LLA : AB 1761804 8C6C 251 SAS05 0068342 2D 000000 16CY00000Y00 N0002406WX02028 ACRN: AA		
100003	61783896	21517.00
LLA : AC 9760100 74D7 252 00074 0068688 2D P25CB3 00074625N42Q N0007406MP25CB3 ACRN: AA		

### CONTRACT SPECIALIST

Diane Morris, Code XPS2

NSWC PC

110 Vernon Ave

Panama City FL 32407-7001

diane.m.morris1@navy.mil

850-235-5386 phone

850-234-4197 fax

### TASK ORDER MANAGER

Gerald Muskaloon, Code S14

NSWC PC

110 Vernon Ave

Panama City FL 32407-7001

gerald.muskaloon@navy.mil

850-235-5411 phone

850-234-4775 fax

### INVOICING INSTRUCTIONS

(a) The contractor shall submit vouchers on Standard Form 1034 not more often than once a month. The vouchers shall contain the following statement signed by an authorized company representative:

This is to certify that the services set forth herein were performed during the period stated.

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Contractor's Authorized Representative

### Date of Invoice/Voucher

(b) The vouchers shall be prepared in accordance with this clause and the clauses entitled "Allowable Cost and Payment" (FAR 52.216-7) and "Fixed Fee" (FAR 52.216-8), and shall include:

- (1) Contract and order number
- (2) Identify CLIN being billed.
- (3) Costs incurred and fixed fee billed.

(4) Direct labor hours by labor category.

(5) Other direct costs to be specified and substantiated.

(c) The contractor shall submit the original plus one copy of each voucher to DCMA identified in Block 6 on the first page of the task order. A copy shall be sent to the Contract Specialist and the Task Order Manager (TOM) identified in Section G. The DCMA Contracting Officer will certify all approved vouchers, and forward them electronically to the cognizant paying office for payment.

(d) The TOM will review his copy of the voucher and notify the Contract Specialist of any deficiencies. The Contract Specialist will be responsible for letting the DCMA Contracting Officer know about any deficiencies and they will take an appropriate offset on a subsequent voucher and notifying the contractor in writing of the action taken. The contractor shall be required to resolve the billing discrepancy with the DCMA Contracting Officer and resubmit a separate voucher covering any disputed portion.

## SECTION H SPECIAL CONTRACT REQUIREMENTS

Clause HQ C-2-0037 Organizational Conflict of Interest NAVSEA (Jul 2000) is hereby invoked into this order.

### TECHNICAL GUIDANCE

The Task Order Manager (TOM) will provide guidance to the contractor regarding the requirements of the Statement of Work (SOW). Such guidance may be needed to prioritize work or initiate specific tasking within broad task areas. Under no circumstances may the TOM direct the contractor to perform work outside the scope of the SOW. The contractor is responsible for notifying the Contracting Officer if it believes it has received direction to perform work that is out of scope.

Technical guidance will normally occur through day-to-day verbal communication between the TOM and the contractor's program management personnel. However, written Technical Instructions may be issued at the TOM's discretion. Technical Instructions might be needed to clarify unusually complex requirements, or simply to initiate a written record of guidance that the TOM feels is particularly important. Technical Instructions will be numbered sequentially and will be in the format provided by the Contracting Officer.

### Key Personnel Clause

(a) The Contractor agrees that a partial basis for award of this contract is the list of key personnel proposed. Accordingly, the Contractor agrees to assign to this contract those key persons whose resumes were submitted with the proposal necessary to fulfill the requirements of the contract. No substitution shall be made without prior notification to and concurrence of the Contracting Officer in accordance with this requirement.

(b) The contractor agrees that during the first 120 days of the period of performance no key personnel substitutions will be permitted unless such substitutions are necessitated by an individual's sudden illness, death, or termination of employment. All proposed substitutions shall have qualifications equal to or higher than the qualifications of the person to be replaced. The Contracting Officer shall be notified in writing of any proposed substitution at least fifteen (15) days, or thirty (30) days if a security clearance is to be obtained, in advance of the proposed substitution. Such notification shall include:

(1) An explanation of the circumstances necessitating the substitution;

(2) A complete resume of the proposed substitute;

(3) The hourly rates of the incumbent and the proposed substitute; and

(4) Any other information requested by the Contracting Officer to enable him/her to judge whether or not the Contractor is maintaining the same high quality of personnel that provided the partial basis for award.

(c) In the event a requirement to increase the specified level of effort for a designated labor category, but not the overall level of effort of the contract, occurs, the Contractor shall submit to the Contracting Officer a written request for approval to add personnel to the designated labor category. The same information as specified in paragraph (b) above is to be submitted with the request.

(d) The Contracting Officer shall evaluate requests for changes in personnel and promptly notify the Contractor, in writing, whether the request is approved or disapproved.

Upon contract award, the desired qualifications as stated herein, will become minimum qualifications for any growth in Key Personnel categories beyond those individuals originally proposed. Resumes (in the format provided in the clause RESUME FORMAT AND CONTENT REQUIREMENTS) shall be submitted to the Contracting Officer, and approved, prior to the individual being allowed to charge to the contract.

#### Changes in Key Personnel Clause

Requests for post award approval of additional and/or replacement key and non-key personnel may be submitted via e-mail. E-mail submissions shall be made simultaneously to the Contract Specialist [\*] and the Contracting Officer's Representative (COR) [\*]. Electronic notification via e-mail from the Contract Specialist will serve as written approval/disapproval on behalf of the Contracting Officer.

#### NAVSEA 5252.237-9106 SUBSTITUTION OF PERSONNEL (SEP 1990)

(a) The Contractor agrees that a partial basis for award of this contract is the list of key personnel proposed. Accordingly, the Contractor agrees to assign to this contract those key persons whose resumes were submitted with the proposal necessary to fulfill the requirements of the contract. No substitution shall be made without prior notification to and concurrence of the Contracting Officer in accordance with this requirement.

(b) All proposed substitutes shall have qualifications equal to or higher than the qualifications of the person to be replaced. The Contracting Officer shall be notified in writing of any proposed substitution at least forty-five (45) days, or ninety (90) days if a security clearance is to be obtained, in advance of the proposed substitution. Such notification shall include: (1) an explanation of the circumstances necessitating the substitution; (2) a complete resume of the proposed substitute; and (3) any other information requested by the Contracting Officer to enable him/her to judge whether or not the Contractor is maintaining the same high quality of personnel that provided the partial basis for award.

#### AWARD TERM

In addition to the terms and conditions set forth elsewhere in this order, the contractor may earn an award term incentive consisting of an extension to the order period from the minimum one (1) year to a maximum of five (5) years on the basis of performance. For each year of the order, contractor performance is evaluated and ratings are assigned based on how well the contractor has performed. If ratings are satisfactory or better for Year 1, the contractor earns Year 2; if ratings are satisfactory or better for Year 2, the contractor earns Year 3, and so on up to the maximum of five (5) years. But **SHOULD ANY RATING BE MARGINAL OR LOWER, THEN THE ORDER IS ENDED AT THE END OF THAT YEAR.** The evaluation criteria and the award term procedures are described in the "Award Term Plan".

#### AWARD TERM PLAN

The Government will assess the quality of the Contractors performance as follows:

a. Evaluation Criteria. The evaluation criteria are as follows:

- Was the Contractor cooperative and capable?
- Were services and/or deliverables provided in a timely manner IAW the terms of the Task Order?
- How would you rate the quality of the services and/or deliverables received?
- How would you rate the overall performance of the contractor?
- If you had another requirement for these services and/or deliverables, would you hire this contractor again?
- How would you rate the performance of the contractor from cost perspective?
- Comments

b. Ratings. The ratings used are:

- "1" = unsatisfactory
- "2" = marginal
- "3" = satisfactory

- “4” = good
- “5” = superior

The contractor must receive a rating of satisfactory or better on each of the above evaluation criteria in order to earn the award-term incentive. A rating of less than satisfactory on any of the above criteria may result in the incentive not being earned.

c. Evaluation Period. The evaluation periods will be (1) from award of the order through the end of the base period of performance and (2) for each award term year thereafter. Interim evaluations will also be conducted as described below.

d. Personnel. The Government evaluation team shall consist of an Assessing Official, performance monitors, and a Reviewing Official.

(1) Assessing Official (Technical). The Assessing Official considers all information from performance monitors and other pertinent sources and prepares written reports evaluating the contractor’s performance.

(2) Performance Monitors (Technical). Performance monitors monitor the contractor’s performance at the task order level and provide input to the Assessing Official to be used in preparing performance reports. Monitors may provide written and verbal input as directed by the Assessing Official.

(3) Reviewing Official (Contract Specialist administering the order). The Reviewing Official is responsible for reconciling any disagreements between the Assessing Official and the contractor, and for finalizing ratings and closing reports whenever such disagreements exist.

e. Interim Evaluations. An interim evaluation shall be conducted at the midpoint (i.e., six months) of each evaluation period. No later than 15 calendar days after the midpoint of the evaluation period, the Assessing Official shall notify the Contracting Officer of the contractor’s current strengths and weaknesses on the basis of inputs from the performance monitors and other pertinent sources. The Contracting Officer will then issue a letter to the contractor describing the strengths and weaknesses identified by the Assessing Official. The Contracting Officer may also issue letters at any time when it is deemed necessary to highlight areas of Government concern.

f. End-of-Period Evaluations. No later than 60 calendar days prior to the end of the evaluation period, the Assessing Official shall initiate a report covering the entire evaluation period and submit that report to the contractor for review and comment. The contractor shall review the report and provide comments to the Assessing Official within 10 calendar days. If the contractor concurs, the Assessing Official will forward the report to the Reviewing Official who will finalize the ratings and close the report. If the contractor does NOT concur with ratings the Reviewing Official will then reconcile any disagreements between the Assessing Official and the contractor, finalize the ratings, and close the report. All reports must be closed no later than the 30 days prior to the end of the evaluation period. Once the report is closed, the ratings are not subject to dispute by either party.

g. Award-Term Incentive Determination. As stated above, the contractor must receive a rating of satisfactory or better on each of the evaluation criteria in order to earn the award-term incentive. The Contracting Officer will review the closed report to determine if the award term incentive has been earned. If the incentive has been earned, then the Contracting Office will issue a modification to exercise the option for the next year of the order. If the incentive has not been earned, then the order will be ended.

h. Changes to the Award-Term Plan. This Award-Term Plan is a part of the order and can only be changed by a bi-lateral modification to the order. Either party may propose a change to the Award-Term Plan at any time. However, if either party desires a change to the plan and a mutual agreement cannot be reached, then this original Award-Term Plan will remain in full effect.

## SECTION I CONTRACT CLAUSES

All clauses in the basic contract are applicable.

## SECTION J LIST OF ATTACHMENTS

CDRLS, DD FORM 1423

Technical Instruction Form